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**ARCHITECTURAL REVIEW BOARD
Public Hearing
Wednesday, April 21, 2021**

Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments. Chairman Walker has stated that the April 21, 2021 Architectural Review Board public hearing will be by electronic means. The meeting was broadcast and recorded through Cisco WebEx and details for the meeting were made available to the public on Friday, April 16, 2021. In attendance electronically were: Chairman Robert B. Walker and Vice Chair Leslie Blaker-Glass and Board Members: Melody Fetske, Eric Boll and Hiren Shah.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

STAFF ANNOUNCEMENTS

Erika Orellana, Clerk to Boards and Commissions, stated that the Architectural Review Board public hearing will hold its meeting electronically. The Clerk to the Boards and Commissions welcomed those listening and encouraged the public to provide comments for the record at hdrb.arb@herndon-va.gov.

Ms. Orellana stated, for the record, that:

- The Architectural Review Board public hearing that evening was conducted electronically Pursuant to Virginia Code Section 2.2-3708.2, as amended; the Governor's Executive Orders, as amended; and in accordance with Ordinance 20-O-23, Continuity of Governmental Operations during Pandemic Disaster (COVID-19), as amended and readopted by the Herndon Town Council on September 8, 2020, which superseded previously adopted amendments.
- Proper notice of the electronic meeting was provided in accordance with Section 2.2-3708.2 of the Code of Virginia, along with information for viewing the meeting and submitting comments for the record;

**April 21, 2021
(public hearing)**

- The agenda and meeting materials are available on the town's website;
- Electronic meetings will begin with a roll call and determination of quorum; and
- All votes, including adjournment, will be by roll call vote.

ANNOUNCEMENT BY THE CHAIRMAN

Chairman Walker welcomed newly appointed Board Member Melody Fetske.

Chairman Walker announced Board Member Lauren Edmondson's resignation as a citizen member of the Historic District Review Board (HDRB) & Architectural Review Board (ARB) and was appointed to serve the Historic District Review Board (HDRB) only.

1. CALL TO ORDER

Roll Call

Chairman Walker called the public hearing by electronic means to order at 7:46 p.m. and asked Ms. Orellana to call the roll for attendance. All Board Members were present, electronically, with Chairman Walker presiding.

2. DETERMINATION OF QUORUM

Chairman Walker stated, for the record, that there was a quorum present, electronically, that evening. Deputy Town Attorney, Lauri Sigler and Community Design Planner, Chris Garcia were also present.

ANNOUNCEMENT

Chairman Walker stated that the public hearing would be conducted by electronic means pursuant to the appropriate laws.

APPROVAL OF MINUTES

**3. Vote on January 6, 2021
Work Session Minutes**

On motion by Vice Chair Blaker-Glass, seconded by Board Member Boll, the minutes of the Wednesday, January 6, 2020 Work Session were approved by a vote of 4-0-1, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Fetske abstained.

**April 21, 2021
(public hearing)**

**4. Vote on January 20, 2020
Public Hearing Minutes**

On motion by Vice Chair Blaker-Glass, seconded by Board Member Shah, the minutes of the Wednesday, January 20, 2020 Public Hearing were approved by a vote of 4-0-1, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Fetske abstained.

**5. Vote on February 3, 2021
Work Session Minutes**

On motion of Board Member Boll seconded by Vice Chair Blaker-Glass,, the minutes of the Wednesday, December 2, 2020 Work Session were approved by a vote of 4-0-1, the vote was: Board Members Boll, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye." Board Member Fetske abstained.

**6. Vote on February 17, 2021
Public Hearing Minutes, cancellation**

Chairman Walker announced that there were no minutes for the February 17, 2021 public hearing, it was cancelled.

**7. Vote on March 3, 2021
Work Session Minutes, cancellation**

Chairman Walker announced that there were no minutes for the March 3, 2021 work session, it was cancelled.

**8. Vote on March 17, 2021
Public Hearing Minutes, cancellation**

Chairman Walker announced that there were no minutes for the March 17, 2021 public hearing, it was cancelled.

9. COMMENTS BY THE BOARD MEMBERS

There were no comments by the Board Members.

10. COMMENTS BY THE STAFF

Christopher Garcia, Community Design Planner, informed the Board Members that there will not be a public hearing for the May 2021 ARB meetings as no complete application were received for the month of May 2021.

**April 21, 2021
(public hearing)**

PUBLIC HEARINGS

11. **APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #21-004**, to consider an application to construct a new rooftop screening structure enclosing new mechanical equipment on the multi-tenant commercial building located at 12900 Worldgate Drive, Herndon, Virginia, and located between the intersection of Worldgate Drive and Alton Square and the intersection of Worldgate Drive and Wiltshire Lane, and further identified as Fairfax County Tax Map 0163-02-0028D. The property is zoned The property is zoned PD-W, Planned Development - Worldgate, and consists of 174,727 square feet of land. Owner/Applicant: MIVPO, LLC c/o Nick Sheehan, Jones Lang LaSalle (JLL). Applicant's Representative/Agent: Lynn Maia, Clune Construction Company.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, April 2, 2021 and Friday, April 9, 2021 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff memo and updates.

Mr. Garcia presented the staff memo dated April 7, 2021 and staff memo dated April 16, 2021, which are on file in the Department of Community Development.

Staff recommended approval of ARB #21-004, in accordance with the draft resolution:

[Note: Below is the draft resolution recommended by staff.]

Resolution to consider ARB #21-004, a new rooftop screening structure for new mechanical equipment located at 12900 Worldgate Drive, Fairfax County Tax Map Number 0163-02-0028D.

WHEREAS, the applicant has submitted an application to install new rooftop mechanical equipment and a new screening enclosure at the above referenced address; and

WHEREAS, the proposed rooftop features with staff recommended details comply with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XI; and

WHEREAS, the proposed rooftop features with staff recommended details generally comply with the applicable Design Criteria as stated in the Town of Herndon Code of Ordinances Section 58-96; and

WHEREAS, the Town of Herndon Architectural Review Board has reviewed this application and has held a public hearing on April 21, 2021.

**April 21, 2021
(public hearing)**

NOW THEREFORE, BE IT RESOLVED that the Architectural Review Board of the Town of Herndon, Virginia, HEREBY:

Approves ARB #21-004, to allow a new rooftop screening structure for new mechanical equipment located at 12900 Worldgate Drive in Herndon, VA and to be constructed in substantial conformance with the original application and materials submitted on or about March 15, 2021 and revised design materials submitted on April 14, 2021.

BE IT FURTHER RESOLVED that this decision by the Architectural Review Board of the Town of Herndon is based upon the following findings:

1. The proposed rooftop screening enclosure materials has been selected to appropriately match the existing cladding of the rooftop penthouse and is detailed to be complementary to the building's exterior wall relief design.
2. The added roofline feature will complete a complementary design of the screening enclosure to be appropriate to and in keeping with the existing architectural design details and materials of the multi-story office building.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Garcia.

Board Member Fetske and Board Member Shah provided brief comments and other Board members were generally more supportive of the revised design solution presented to the Board

Chairman Walker recognized the applicant's representative for comments.

Ms. Lynn Maia, applicant's representative, provided her comments.

Chairman Walker asked the Board Members for questions to the applicant's representative, Ms. Lynn Maia.

Board Members asked for clarification of the measurements of the proposed height of the proposed screening enclosure, to which the applicant confirmed that the enclosure would be 15' feet high from the roof and would be exposed to view approximately 12' above the building parapet wall.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public wishing to speak on the item and no comments by the public were provided on the item.

Chairman Walker closed the public hearing in the item

**April 21, 2021
(public hearing)**

Following the public hearing, Vice Chair Blaker-Glass moved for approval of ARB #21-004 in accordance with the draft resolution presented by staff. This motion was seconded by Board Member Boll. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting “Aye.”

12. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #21-005**, to consider an application to construct a new tenant wall sign on the multi-tenant commercial building located at 494 Elden Street, more specifically for Suite 220, Herndon, Virginia, located between the intersection of Elden Street and Grant Street and the intersection of Elden Street and Jonquil Lane, and further identified as Fairfax County Tax Maps 0162-24-A. The property is zoned PD-B, Planned Development - Business, and consists of 331,041 square feet of land area and 102,080 of gross building floor area. Owner/Applicant: SVAP II Herndon Centre LLC c/o Greg Moross. Applicant’s Representative/Agent: John Martel, Complete Signs, Inc.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, April 2, 2021 and Friday, April 9, 2021 issues.

Chairman Walker opened the public hearing and called on Christopher Garcia, Community Design Planner, for presentation of the staff memo and updates.

Mr. Garcia presented the staff memo dated April 7, 2021 and staff memo dated April 16, 2021, which are on file in the Department of Community Development.

Staff recommended approval of ARB #21-004, in accordance with the draft resolution:

[Note: Below is the draft resolution recommended by staff.]

Resolution to consider ARB #21-005, for installation of a wall sign located at 494 Elden Street, Suite 220, Fairfax County Tax Map Number 0162-24-A.

WHEREAS, the applicant has submitted an application to install a wall sign located the above referenced address and tenant space; and

WHEREAS, the proposed wall sign complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XIV; and

WHEREAS, the proposed wall sign complies with the applicable Design Criteria as stated in the Town of Herndon Code of Ordinances Section 58-96; and

WHEREAS, the Town of Herndon Architectural Review Board has reviewed this application and has held a public hearing on April 21, 2021.

**April 21, 2021
(public hearing)**

NOW THEREFORE, BE IT RESOLVED that the Architectural Review Board of the Town of Herndon, Virginia, HEREBY:

Approves ARB #21-005, to allow installation of a wall sign located at 494 Elden Street, Suite 220 in Herndon, VA in substantial conformance with sign design submitted with the original application and supporting materials as submitted March 15, 2021.

Chairman Walker called on the Board Members individually for comments or questions to Mr. Garcia.

There were no comments or questions from the Board for Mr. Garcia.

Chairman Walker recognized the applicant's representative for comments.

Mr. John Martel, applicant's representative, provided brief comments.

Chairman Walker asked the Board Members for questions to the applicant's representative, Mr. John Martel.

There were no comments and questions from the Board for Mr. John Martel, applicant's representative.

Chairman Walker recognized members of the public for comments on this item.

There were no members of the public wishing to speak on the item and no comments by the public were provided on the item.

Chairman Walker closed the public hearing in the item

Following the public hearing, Board Member Boll moved for approval of ARB #21-005 in accordance with the draft resolution as presented by staff. This motion was seconded by Vice Chair Blaker-Glass. There was no discussion on the motion.

The question was called on the motion, which carried by a vote of 5-0, the vote was: the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

**April 21, 2021
(public hearing)**

ADJOURNMENT

On motion of Vice Chair Blaker-Glass, seconded by Board Member Shah, the April 21, 2021 ARD public hearing was adjourned by a vote of 5-0, the vote was: Board Members Boll, Fetske, Shah, Vice Chair Blaker-Glass and Chairman Walker voting "Aye."

There being no further business, the meeting adjourned at 8:25 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: June 16, 2021