



This does not represent a verbatim transcript of the Architectural Review Board meeting. Visit www.herndon-va.gov "agendas & minutes" to view agendas and videos. Copies of videotapes of the public hearing meetings are available on request by contacting HCTV at 703-689-2323.

ARCHITECTURAL REVIEW BOARD
Wednesday
March 15, 2023

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, March 15, 2023, at 8:28 p.m. in the Herndon Police Department Community Room, 397 Herndon Parkway, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members Melody Fetske and William Savage. Board Member Matthew Ossolinski was absent.

Others present during the meeting: Bryce Perry, Deputy Director of Community Development; Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerk of Boards and Commissions.

1. Call to Order

Chair Blaker-Glass called the meeting to order at 8:06 p.m. and stated that four members were present which constituted a quorum with Chair Blaker-Glass presiding.

2. Approval of the Minutes

- a. February 1, 2023, Architectural Review Board Work Session Minutes
- b. February 15, 2023, Architectural Review Board Regular Meeting Minutes

On a motion by Board Member Fetske, and seconded by Vice Chair Boll, the minutes from the Architectural Review Board's Wednesday, February 1, 2023, work session and Wednesday, February 15, 2023, regular meeting were approved by a 4-0 vote. The vote was: Board Members Fetske, Savage, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

3. Comments

- a. Comments from the Board Members

There were no comments from the Board Members.

- b. Comments from the Staff Members

There were no comments from the staff members.

- c. Comments from citizens

There were no comments from citizens.

4. Public Hearing

Chair Blaker-Glass asked staff if the public hearing item on the agenda was properly advertised.

Ms. Himes stated that the applications were properly advertised with notices of the public hearing having been duly advertised in the February 24 and March 3, 2023, issues of the Fairfax County Times Newspapers. Certificates of Publication from the Editor of the Fairfax County Times Newspapers will be entered into the record upon receipt.

March 15, 2023
Regular Meeting

- a. **APPLICATION FOR ALTERATION, ARB #23-004**, to consider an application for fencing located at 397 Herndon Parkway, Herndon, Virginia, further identified as Fairfax County Tax Map 0171 06 E2 and located north of the Herndon Parkway Spring Street intersection and adjacent to the W&OD Trail. The property is zoned as O & LI (Office & Light Industrial District) and consists of 214,827 square feet of land. Owner: The Town of Herndon. Applicant: Randy Schell, Town of Herndon.

Chair Blaker-Glass opened the public hearing and called on Ms. Himes for updates on the staff report.

Ms. Himes presented the application for fencing located at 397 Herndon Parkway, Herndon, Virginia. Ms. Himes delivered the staff presentation dated March 15, 2023, which is on file in the Department of Community Development.

Staff recommended approval of ARB #23-004, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board Members for Ms. Himes. There were no questions.

Chair Blaker-Glass recognized the applicant for comments. The applicant, Randy Schell was present and provided brief comments.

Chair Blaker-Glass asked if there were questions by the Board Members for the applicant. There were no questions.

Chair Blaker-Glass recognized the audience for comments. There were no comments.

Chair Blaker-Glass closed the public hearing and moved to the Board for discussion.

Board Member Savage asked staff about the process for an administrative adjustment, what it permitted that otherwise would not have been permitted, and if security concerns played a part in the approval of the administrative adjustment.

Ms. Himes confirmed that in order to receive an administrative adjustment a project has to meet specific criteria set out in the zoning ordinance. She also stated that security concerns did play a part in the approval and that administrative adjustments are determined on a case-by-case basis and are not intended to establish a precedent for future residential or commercial applications.

Board Members discussed security concerns presented during the work session and the appropriateness of including the fence topper in the design.

Vice Chair Boll motioned to approve ARB #23-004, in accordance with the draft resolution. The motion was seconded by Board Member Fetske.

The question was called on the motion, which was carried by a vote of 4-0. The vote was: Board Members Fetske, Savage, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

- b. **APPLICATION FOR MASTER SIGN PLAN, ARB #23-005**, to consider an application for updates to an existing Master Sign Plan for the Worldgate Centre, which consists of two parcels located at 13001 and 13101 Worldgate Drive, Herndon, Virginia. The property is further identified as Fairfax County Tax Map 0163 02 0001A and 0163 02 0001B and is located in the southwestern quadrant of the Centerville Road and Worldgate Drive intersection. The property is zoned PD-W (Planned Development-Worldgate) and the parcels consist of 217,534 and 314,756 square feet of land, respectively. Owners: Worldgate Centre Owner LLC (13001) and Dulles Suites LLC (13101). Applicant: Kathryn R. Taylor, Walsh, Colucci, Lubeley & Walsh, PC.

March 15, 2023
Regular Meeting

Chair Blaker-Glass opened the public hearing and called on Ms. Himes for updates on the staff report.

Ms. Himes stated that the applicant requested that the application be continued until the next regular meeting of the ARB.

Chair Blaker-Glass asked if there were questions by the Board Members for Ms. Himes. There were no questions.

Chair Blaker-Glass recognized the applicant for comments.
The applicant was not present.

Chair Blaker-Glass asked if there were questions by the Board Members for the applicant. There were no questions.

Chair Blaker-Glass recognized the audience for comments.
There were no comments.

Chair Blaker-Glass moved to the Board for discussion.

Board Member Fetske motioned to continue ARB #23-005. The motion was seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a vote of 4-0. The vote was: Board Members Fetske, Savage, Vice Chair Boll, and Chair Blaker-Glass voting “Aye.”

5. New Business

- a. **RESOLUTION**, consideration of a resolution to adopt the Uniform Sign Standards for the Architectural Control District

Chair Blaker-Glass called on Mr. Perry for updates on the staff report.

Mr. Perry delivered the staff report dated March 15, 2023, which is on file with the Department of Community Development. Staff recommended adoption of the Uniform Sign Standards for the Architectural Control District, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board Members for Mr. Perry. Board Members encouraged staff to continue to make the website user-friendly for owners and applicants. Board Members offered their praise for the effort staff has put into this project and stated that they believe the Uniform Sign Standards will streamline the application process.

Chair Blaker-Glass moved to the Board for discussion.

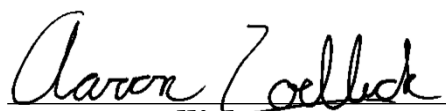
Board Member Fetske motioned to adopt the Uniform Sign Standards for the Architectural Control District, in accordance with the draft resolution. The motion was seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a vote of 4-0. The vote was: Board Members Fetske, Savage, Vice Chair Boll, and Chair Blaker-Glass voting “Aye.”

6. Adjournment

There being no further business, and without objection, the March 15, 2023, Historic District Review Board regular meeting was adjourned at 8:02 p.m. on the motion of Vice Chair Boll, seconded by Board Member Fetske.

March 15, 2023
Regular Meeting



Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: April 19, 2023