



This does not represent a verbatim transcript of the Architectural Review Board meeting. Visit www.herndon-va.gov "agendas & minutes" to view agendas and videos. Copies of videotapes of the public hearing meetings are available on request by contacting HCTV at 703-689-2323.

**ARCHITECTURAL REVIEW BOARD
Work Session
March 6, 2019**

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, March 6, 2019 at 7:30p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Robert B. Walker, Vice Chair Eric Fielding and Board Members: Leslie Blaker-Glass, Eric Boll and Hiren Shah.

Others present during the meeting: Lesa Yeatts, Town Attorney, Christopher Garcia, Community Design Planner and Erika Orellana, Clerk to Boards and Commissions.

DETERMINATION OF QUORUM

Chairman Walker stated that there were five members present, which constituted a quorum.

PUBLIC HEARINGS

APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-02, to consider an application to install new illuminated business signage on an exterior wall of the office building located at 510 Spring Street, Herndon, Virginia, and further identified as Fairfax County Tax Map 0162-02-156J. Owner: Crilley Warehouse, LLC. Applicant: Anthony Bashorun, Agent. *Public hearing rescheduled from February 20, 2019, due to inclement weather.*

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-03, to consider an application to attach a new canopy with new address numbering attached to the canopy structure over the existing front entrance to the office building located at 12801 Worldgate Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-02-0024A. Owner: Worldgate Dulles, LLC. Applicant: William H.

**March 6, 2019
(Work Session)**

Wilmer, Moore & Associates, Agent. **Public hearing rescheduled from February 20, 2019, due to inclement weather.**

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-04, to consider an application to attach a new canopy with new address numbering attached to the canopy structure over the front entrance to the office building located at 12825 Worldgate Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-02-0024A. Owner: Worldgate Dulles, LLC. Applicant: William H. Wilmer, Moore & Associates, Agent. **Public hearing rescheduled from February 20, 2019, due to inclement weather.**

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-05, to consider an application to attach a new canopy with new address numbering attached to the canopy structure over the front entrance to the office building located at 12901 Worldgate Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-02-0028B. Owner: Worldgate Dulles, LLC. Applicant: William H. Wilmer, Moore & Associates, Agent. **Public hearing rescheduled from February 20, 2019, due to inclement weather.**

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-06, to consider an application to attach a new canopy with new address numbering attached to the canopy structure over the front entrance to the office building located at 12851 Worldgate Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-02-0028B. Owner: Worldgate Dulles, LLC. Applicant: William H. Wilmer, Moore & Associates, Agent. **Public hearing rescheduled from February 20, 2019, due to inclement weather.**

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

**March 6, 2019
(Work Session)**

APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-07, to consider an application to remove an existing business sign and install a new illuminated business sign on an exterior wall of the commercial building located at 533 Herndon Parkway, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-10-0004. Owner: CMP I Herndon Owner, LLC. Applicant: Dan Norwood, Agent. *Public hearing rescheduled from February 20, 2019, due to inclement weather.*

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR A FREESTANDING SIGN, ARB #19-08, to consider an application to install a new illuminated monument sign on the commercial property located at 533 Herndon Parkway, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-10-0004. Owner: CMP I Herndon Owner, LLC. Applicant: Dan Norwood, Agent. *Public hearing rescheduled from February 20, 2019, due to inclement weather.*

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATIONS TO AN EXISTING STRUCTURE, ARB #19-09, to consider an application to remove an existing porte cochere and building a new entry storefront façade, install new exterior materials, install new exterior doors and repaint the commercial building located at 533 Herndon Parkway, Herndon, Virginia, and further identified as Fairfax County Tax Map 0164-10-0004. Owner: CMP I Herndon Owner, LLC. Applicant: Dan Norwood, Agent. *Public hearing rescheduled from February 20, 2019, due to inclement weather.*

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia presented the staff memo dated February 15, 2019, which is on file in the Department of Community Development.

The applicant had responded to staff comments and has provided updated materials for this item.

Staff recommended approval, based on the updated materials received, staff is recommending approval of ARB #19-09 with the following condition:

1. The proposed building and site alterations shall be installed and constructed in substantial conformance with the application and supporting materials as submitted January 14, 2019 and subsequent updates submitted on February 12, 2019.

**March 6, 2019
(Work Session)**

There was a brief discussion amongst the Board. Board Member Shah inquired of the applicant about clarification the color rendition of the roof and walls in the provided renderings and the provided color samples and material samples as available.

APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-10, to consider an application to install a new illuminated business signs on an exterior wall of the commercial building located at 1228 Elden Street, Herndon, Virginia, and further identified as Fairfax County Tax Map 0161-02-0015E. Owner: Elden, LLC, c/o David Germakian. Applicant: Justin Yoon, Agent. *Public hearing rescheduled from February 20, 2019, due to inclement weather.*

Chairman Walker opened the work session and called on Christopher Garcia, Community Design Planner. Mr. Garcia stated that there were no updates for this item.

There were no comments from the Board.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-11, to consider an application to replace a fabric covered awning with a new awning structure and new fabric covering on the office building addressed at 140-A Laurel Way within the multi-family residential property located at 120 Laurel Way, Herndon, Virginia, and further identified as Fairfax County Tax Map 0171-02-0005C. Owner: Stuart Woods Project, LLC, c/o Lindsay Gilbert. Applicant: Matt Higgins/Kathy Baker, Agent(s).

Chairman Walker called on Chris Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated March 6, 2019, which is on file in the office of Community Development.

The applicant is requesting approval to consider the replacement of a fabric covered awning with a new awning structure and new fabric covering on the office building addressed at 140-A Laurel Way within the multi-family residential property.

Staff recommended approval, with the following conditions:

1. The applicant shall clarify the proposed color of the selected awning fabric and explain the differences in the proposed fabric printed on the case attachment and the submitted material sample.
2. The proposed awning and applied apartment name shall be installed in substantial conformance with the application and supporting materials as submitted February 8, 2019.

Mr. Garcia stated that the applicant had been in communication with him that day and had clarified the intended fabric color selection was the color of the material sample provided. This clarification satisfied the staff recommended condition of approval related to that item. There were no comments from the Board.

**March 6, 2019
(Work Session)**

APPLICATION FOR NEW CONSTRUCTION, ARB #19-12, to consider an application to construct a new equipment shelter to screen a proposed emergency backup power generator at a Town-owned water tank site located at 624 Alabama Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0162-02-0148. Owner: Town of Herndon, Virginia. Applicant: James Relihan, Agent.

Chairman Walker called on Chris Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated March 6, 2019, which is on file in the office of Community Development.

The applicant is requesting approval to consider construction of a new equipment shelter to screen a proposed emergency backup power generator at a Town-owned water tank site.

Staff recommended a continuance to a date certain or withdrawal of the application due to the requirement for submission of a site plan revision for administrative approval based on determination by Town Staff.

Staff explained to the Board that this site improvement requires the completion of the site plan revision or minor site plan prior to consideration of the application for new construction by the Board. There was a brief discussion amongst the Board and staff on this item.

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-13, to consider an application to replace and install new rooftop telecommunication antennas and associated equipment with three (3) screened enclosures on the commercial office building located at 505 Huntmar Park Drive, Herndon, Virginia, and further identified as Fairfax County Tax Map 0162-02-0156D. Owner: Brit-Herndon Square LLC, c/o: Jeffrey Lee Conen. Applicant: Shannon West, Agent.

Chairman Walker called on Chris Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated March 6, 2019, which is on file in the office of Community Development.

The applicant is requesting approval to consider replacement and installation of new rooftop telecommunication antennas and associated equipment with three (3) screened enclosures on the commercial office building.

Staff recommended approval with the following condition:

1. The proposed enclosures are installed in substantial conformance with the application and supporting materials as submitted February 11, 2019.

There was a brief discussion amongst the Board, staff and applicant on this item.

**March 6, 2019
(Work Session)**

APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-14, to consider an application to replace and install new telecommunication antennas and associated equipment on the Town-owned water tank located at 806 3rd Street, Herndon, Virginia, and further identified as Fairfax County Tax Map 0104-02-0045A. Owner: Town of Herndon, Virginia. Applicant: Aimee Clark, Agent.

Chairman Walker called on Chris Garcia, Community Design Planner, for the staff report. Mr. Garcia presented the staff report dated March 6, 2019, which is on file in the office of Community Development.

The applicant is requesting approval to consider replacement of existing telecommunications antennas and the installation of new telecommunication antennas with associated equipment on the Town-owned water tank.

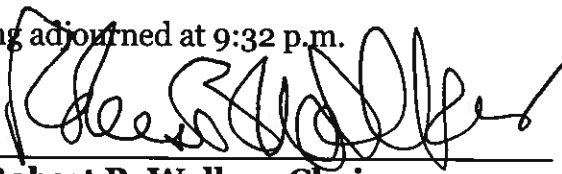
Staff recommended approval with the following conditions:

1. The applicant shall clarify the location and attachment methods of new cabling to be installed to support existing and new antenna equipment.
2. The color of the proposed antennas and cabling match the color of the water tank.
3. The installation and use of the proposed work light over the new ground-mounted electrical equipment shall comply with Town's Zoning Ordinance, Section 78-130.9. - Exterior Lighting.
4. The proposed telecommunications equipment is installed in substantial conformance with the application and supporting materials as submitted January 28, 2019 and subsequent updates resulting from ARB approval conditions.

There was a brief discussion amongst the Board and staff on this item.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:32 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Architectural Review Board: 04-17-19