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ARCHITECTURAL REVIEW BOARD
Work Session
March 1, 2023

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, March 1, 2023, at 8:26 p.m. in the Town of Herndon Municipal Building, Large Conference Room, 2nd floor, 777 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Members Melody Fetske, and William Savage.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerks of Boards and Commissions.

1. Call to Order

Chair Blaker-Glass called the March 1, 2023, Architectural Review Board work session to order.

Chair Blaker-Glass stated that four members were present, which constituted a quorum.

2. Public Hearing

- a. **APPLICATION FOR ALTERATION, ARB #23-004**, to consider an application for fencing located at 397 Herndon Parkway, Herndon, Virginia, further identified as Fairfax County Tax Map 0171 06 E2 and located north of the Herndon Parkway Spring Street intersection and adjacent to the W&OD Trail. The property is zoned as O & LI (Office & Light Industrial District) and consists of 214,827 square feet of land. Owner: The Town of Herndon. Applicant: Randy Schell, Town of Herndon.

Chair Blaker-Glass opened the work session and called on Ms. Himes for the staff report.

Ms. Himes delivered the staff report and staff presentation dated March 1, 2023, which are on file with the Department of Community Development.

Ms. Himes stated that the application was for fencing at 397 Herndon Parkway, Herndon, Virginia, located on the north side of Spring Street southeast of the intersection with Herndon Parkway.

Staff is recommending approval of ARB #23-004 in accordance with the draft resolution.

Chair Blaker-Glass recognized the board members for questions.

Board Members asked for a highlighted rendering of the fence location to be provided at the public hearing, and whether the existing fence will be removed.

Ms. Himes responded to the Board Members' questions and comments.

Chair Blaker-Glass called on the applicant to provide any questions or comments.

The applicant was present and provided brief comments.

The Board Members asked whether there was a current problem with the destruction of private property, if the public will be losing access to parking with the fence construction, and clarification on the installation of barbed wire.

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- b. **APPLICATION FOR MASTER SIGN PLAN, ARB #23-005**, to consider an application for updates to an existing Master Sign Plan for the Worldgate Centre, which consists of two parcels located at 13001 and 13101 Worldgate Drive, Herndon, Virginia. The property is further identified as Fairfax County Tax Map 0163 02 0001A and 0163 02 0001B and is located in the southwestern quadrant of the Centerville Road and Worldgate Drive intersection. The property is zoned PD-W (Planned Development-Worldgate) and the parcels consist of 217,534 and 314,756 square feet of land, respectively. Owners: Worldgate Centre Owner LLC (13001) and Dulles Suites LLC (13101). Applicant: Kathryn R. Taylor, Walsh, Colucci, Lubeley & Walsh, PC.

Chair Blaker-Glass opened the work session and called on Ms. Himes for the staff report.

Ms. Himes delivered the staff report and staff presentation dated March 1, 2023, which are on file with the Department of Community Development.

Ms. Himes stated that the application was for updates on an existing Master Sign Plan for the Worldgate Center, which consists of two parcels located at 13001 and 13101 Worldgate Drive, Herndon, Virginia

Staff is withholding a recommendation for ARB #23-005.

Chair Blaker-Glass recognized the board members for questions.

Board Members offered questions and comments regarding the alignment of existing signs, the effect on existing signs if the Master Sign Plan update is approved, the reason for the update to the Master Sign Plan, the impact of proposed Uniform Sign Standards on the Master Sign Plan, and the need for improved conformity regarding signs at the property.

Ms. Himes responded to the Board Members' questions and comments.

Chair Blaker-Glass called on the applicant to provide any questions or comments.

The applicant, Kathryn R. Taylor, and colleagues, John Fritch and David Lynch, were present and provided comments. Ms. Taylor discussed the intent in updating the Master Sign Plan, the desire to create uniformity in sign placement, and some of the challenges in replacing and aligning signs.

Board Members offered questions and comments regarding the need for increased uniformity and focus on the color and design of signs, and the impact of the proposed Uniform Sign Standards.

Ms. Taylor stated that the applicant wishes to retain flexibility for present and future tenants. Ms. Taylor also stated it is the applicant's intent to request that the case be continued until the April meetings so that they may make informed decisions on how to proceed if the Uniform Sign Standards are adopted.

New Business

- a. **RESOLUTION**, consideration of a resolution to adopt the Uniform Sign Standards for the Architectural Control District

Chair Blaker-Glass opened the work session and called on Ms. Himes for the staff report.

Ms. Himes delivered the staff report and staff presentation dated March 1, 2023, which are on file with the Department of Community Development.

Staff is seeking the ARB's input on the draft standards.

Chair Blaker-Glass recognized the Board Members for questions.

Board Member Savage asked if a Master Sign Plan and the Uniform Sign Standards

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would be mutually exclusive.

Ms. Himes responded.

3. Comments

a. Comments from the Staff Members

Ms. Himes stated that the March 15, 2023, ARB regular meeting will be held in the Herndon Police Department community room due to scheduled renovation work in the Herndon Council Chambers building.

b. Comments from the Board Members

There were no comments from the Board Members.

4. Adjournment

On motion of Board Member Fetske, seconded by Board Member Savage, the March 1, 2023, ARB work session was adjourned at 9:33 p.m.

A handwritten signature in black ink, reading "Aaron Zoellick", is written over a horizontal line.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: April 19, 2023