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ARCHITECTURAL REVIEW BOARD
Work Session
February 1, 2023

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, February 1, 2023, at 8:01 p.m. in the Town of Herndon Municipal Building, Large Conference Room, 2nd floor, 777 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass, Vice Chair Eric Boll, and Board Member Melody Fetske. Member William Savage was absent.

Staff present during the meeting were: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; and Aaron Zoellick, Clerks of Boards and Commissions.

1. Call to Order

Chair Blaker-Glass called to order the February 1, 2023, Architectural Review Board work session.

Chair Blaker-Glass stated that three members were present, which constituted a quorum.

2. Public Hearing

- a. **APPLICATION FOR SIGNAGE, ARB #23-001**, to consider an application for signage at 138 Spring Street, Herndon, Virginia, located on the north side of Spring Street southeast of the intersection with Herndon Parkway. The subject property is further identified as Fairfax County Tax Map 0171 02 0015, is zoned O & LI (Office and Light Industrial) and consists of 145,422 square feet of land. Owner: JWMFE Herndon LLC, Marriott International. Applicant/Agent: Atlantic Coast Signs.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff report. Ms. Himes presented the staff report dated February 1, 2023, which is on file with the Department of Community Development.

Ms. Himes stated that the application was for signage at 138 Spring Street, Herndon, Virginia, located on the north side of Spring Street southeast of the intersection with Herndon Parkway.

Staff is recommending approval of ARB #23-001 with condition in accordance with the draft resolution.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members wanted clarification on which signs were being removed and which signs were being repaired or replaced. Ms. Himes responded to Board Members questions.

Chair Blaker-Glass called on the applicant to provide any questions or comments. The applicant was present and provided brief comment. The board members had no questions or comments for the applicant.

- b. **APPLICATION FOR NEW CONSTRUCTION, ARB #23-002**, to consider an application for a new pavilion at Haley M. Smith Park at 320 Van Buren Street, Herndon, Virginia, located in the northeast quadrant of the Van Buren Street and Herndon Parkway intersection. The subject property is further identified as Fairfax County Tax Map 0164 02 0002, is zoned R-10 (Residential Single Family-10) and consists of 218,871 square feet of land. Owner: The Town of Herndon.

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Applicant/Agent: Cindy S. Roeder, Director, Parks & Recreation, Town of Herndon.

Chair Blaker-Glass opened the work session and called on Tamsin Himes, Lead Planner/Design Development, for the staff report. Ms. Himes presented the staff report dated February 1, 2023, which is on file with the Department of Community Development.

Ms. Himes stated that the application was for a new pavilion at Haley M. Smith Park at 320 Van Buren Street, Herndon, Virginia, located in the northeast quadrant of the Van Buren Street and Herndon Parkway intersection.

Staff is recommending approval of ARB #23-002 in accordance with the draft resolution.

Chair Blaker-Glass called on the Board Members for any questions of the staff. Board Members stated their enthusiasm for this application.

Chair Blaker-Glass called on the applicant to provide any questions or comments. The applicant, Cindy S. Roeder, Director, Parks & Recreation, was present and provided brief comment. The board members had no questions for the applicant.

3. Comments

a. Comments from the Staff Members

There were no comments from staff members.

b. Comments from the Board Members

There were no comments from the Board Members.

4. Adjournment

On motion of Board Member Fetske, seconded by Vice Chair Boll, the February 1, 2023, ARB work session was adjourned at 8:17 p.m.

A handwritten signature in black ink, reading "Aaron Zoellick", is written over a horizontal line.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: March 15, 2023