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**ARCHITECTURAL REVIEW BOARD
Wednesday
January 19, 2022**

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, August 18, 2021 at 7:30 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Leslie Blaker-Glass and Board Member: Vice Eric Boll, Melody Fetske, Hiren Shah and William Savage.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Tamsin Himes, Lead Planner/Design Development; Bryce Perry, Deputy Director of Community Development and Erika Orellana, Clerk of Boards and Commissions.

Chair Blaker-Glass called the meeting to order at 8:36 p.m., with five members present and with Chair Blaker-Glass presiding.

1. CALL TO ORDER

Chair Blaker-Glass asked the Clerk to proceed with roll call.

2. DETERMINATION OF QUORUM

Chair Blaker-Glass stated that there were five members present, which constituted a quorum.

3. 2022 ELECTION OF OFFICERS

2022-Election of officers

Election of Chair for the Architectural Review Board for the 2022 term.

On motion by Board Member Savage, seconded by Board Member Fetske, Leslie Blaker-Glass was nominated for the position of Chair of the Architectural Review Board for the 2022 term.

Ms. Leslie Blaker-Glass accepted the nomination.

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(public hearing)**

There were no other nominations, and the nominations were closed. The vote carried, 5-0. The vote was: Board Members Fetske, Shah, Vice Chair Boll and Vice Chair Blaker-Glass voting "Aye."

Leslie Blaker-Glass was elected Chair of the Architectural Review Board for the 2022 term.

Election of Vice Chair for the Architectural Review Board 2022 term.

On motion by Board Member Savage, seconded by Board Member Fetske, Eric Boll was nominated for the position of Vice Chair of the Architectural Review Board for the 2022 term.

Mr. Eric Boll accepted the nomination.

There were no other nominations, and the nominations were closed. The vote carried, 6-0-1 The vote was: Board Members Fetske, Shah, Savage and Vice Chair Blaker-Glass voting "Aye." Vice Chair Boll abstained.

Eric Boll was elected Vice Chair of the Architectural Review Board for the 2022 term.

APPROVAL OF MINUTES

**4. Vote on December 1, 2021
Work Session Minutes**

On motion by Board Member Shah, seconded by Vice Chair Boll, the minutes from the Wednesday, December 1, 2021 work session meeting were approved by a vote of 5-0, the vote was: Board Members Fetske, Shah, Savage, Vice Chair Boll and Chair Blaker-Glass voting "Aye."

**5. Vote on December 15, 2021
Public Hearing Minutes**

On motion by Board Member Fetske, seconded by Board Member Savage, the minutes from the Wednesday, December 15, 2021 public hearing meeting were approved by a vote 4-0-1, the vote was: Board Members Fetske, Savage, Vice Chair Boll and Chair Blaker-Glass voting "Aye." Board Member Shah abstained.

6. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

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(public hearing)**

7. COMMENTS FROM THE STAFF

There were no comments from the staff.

8. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PUBLIC HEARING

9. **APPLICATION FOR SIGNAGE, ARB #21-028**, to consider an application for an exterior wall sign located at 251 Exchange Place, Herndon Virginia and further identified as Fairfax County Tax Map 0164 10 0001C. The site is located in the north-west quadrant of the cul-de-sac on Exchange Place, and approximately 720 feet north of the intersection of Exchange Place and Herndon Parkway. This property is zoned as O & LI, Office & Light Industrial District, and consists of 158,158 square feet of land. Owner: Christopher Howard, *Pool5 Industrial VA, LLC*. Applicant: Mike Ross, Beanstalk, Inc.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 31, 2021, and January 7, 2022 issues.

Chair Blaker-Glass opened the public hearing and called on Tamsin Himes, Lead Planner/Design Development, for the staff report updates.

Ms. Himes presented the staff report dated January 5, 2022 which is on file in the Department of Community Development. Ms. Himes stated that there were no updates to the application since the Work Session and presented a review of the application as originally submitted.

Staff recommended approval of ARB #21-028, in accordance with the draft resolution.

Chair Blaker-Glass asked if there were questions by the Board for Ms. Himes. There were no questions for Ms. Himes from the Board.

Chair Blaker-Glass recognized the applicant for comments.

Mr. Mike Ross, Beanstalk, Inc, provided his comments.

Chair Blaker-Glass asked if there were any questions or comments from the Board for the applicant. There were no questions or comments from the Board for the applicant.

Chair Blaker-Glass recognized the audience for comments.

There were no comments from the audience.

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(public hearing)**

Following the public hearing, Board Member Shah moved approval of ARB #21-028.

This motion was seconded by Board Member Fetske.

The question was called on the motion, which was carried by a vote of 5-0, the vote was: Board Members Fetske, Shah, Savage, Vice Chair Boll and Chair Blaker-Glass voting “Aye.”

[Below is the adopted resolution for ARB #21-028.]

**TOWN OF HERNDON, VIRGINIA
ARCHITECTURAL REVIEW BOARD**

DRAFT RESOLUTION

January 19, 2022

Resolution- to approve ARB #21-028, installation of signage on a commercial building located at 251 Exchange Place, Fairfax County Tax Map Number 0164 10 0001C.

WHEREAS, the applicant has submitted an application to install signage located the above referenced address; and

WHEREAS, the proposed signage complies with the applicable zoning ordinance regulations as specified in the Town of Herndon Zoning Ordinance Article XIV; and

WHEREAS, the Town of Herndon Architectural Review Board has found that the proposed signage complies with the applicable Design Criteria as stated in the Town of Herndon Code of Ordinances Section 58-96; and

WHEREAS, the Town of Herndon Architectural Review Board has held a duly advertised public hearing concerning this application on January 19, 2022.

NOW THEREFORE, BE IT RESOLVED that the Architectural Review Board of the Town of Herndon, Virginia, HEREBY:

Approves ARB #21-028, for a signage located at 251 Exchange Place, Herndon, VA in substantial conformance with the design shown in the case materials reviewed by the ARB.

NEW BUSINESS

10. Resolution, to approve amendment to the by-laws for the Architectural Review Board (ARB).

**January 19, 2022
(public hearing)**

Chair Blaker-Glass called on Lauri Sigler, Deputy Town Attorney, for the presentation for the resolution to approve an amendment to the by-laws for the Architectural Review Board (ARB). Ms. Sigler provided the presentation and informed the Board that a discussion can be made for this item and ask questions. The vote on this item will not take place until next month at the February 16th regular scheduled public hearing.

ADJOURNMENT

On motion of Board Member Fetske, seconded by Board Member Shah, the January 19, 2022 ARB public hearing was adjourned by a vote of 5-0, the vote was: Board Members Fetske, Shah, Savage, Vice Chair Boll and Chair Blaker-Glass voting "Aye."

There being no further business, the meeting adjourned at 8:49 p.m.



**Leslie Blaker-Glass, Chair
Architectural Review Board**



**Erika Orellana
Clerk of Boards and Commissions**

Minutes approved by the Architectural Review Board: February 16, 2022