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**ARCHITECTURAL REVIEW BOARD
Wednesday
January 16, 2019**

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, January 16, 2019 at 7:30 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Robert Walker, Vice Chair Eric Fielding and Board Members; Leslie Blaker-Glass, Eric Boll and Hiren Shah.

Others present during the meeting: Lesa Yeatts, Town Attorney, Christopher Garcia, Community Design Planner and Tammy Jackson, Office Assistant III/Clerk to HPRB/ARB Review Boards.

Chairman Robert Walker called the meeting to order at 7:30 p.m., all members present and with Chairman Robert Walker presiding.

1. DETERMINATION OF QUORUM

Chairman Walker stated that there were five members present, which constituted a quorum.

2. APPROVAL OF MINUTES

**Vote on December 12, 2018
Work Session Minutes**

On motion of Board Member Blaker-Glass, seconded by Shah, the minutes of the Wednesday, December 12, 2018 Work Session meeting were approved by a vote of 5-0, the vote was: Board Members Blaker-Glass, Boll, Shah, Vice Chair Eric Fielding and Chairman Walker voting "Aye."

**Vote on December 17, 2018
Public Hearing Minutes**

On motion of Vice Chair Fielding, seconded by Board Member Boll, the minutes of the Monday, December 17, 2018 Public Hearing meeting were approved by a vote of 5-0, the

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vote was: Board Members Blaker-Glass, Boll, Shah, Vice Chair Eric Fielding and Chairman Walker voting "Aye."

3. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

4. COMMENTS FROM THE STAFF

Mr. Garcia advised the Board of upcoming cases to be heard at next meetings; installation of illuminated business signage at 510 Spring Street; new canopy installations at four Worldgate Drive buildings; the removal/installation of a new business sign, a new monument sign, and a new entry storefront and various façade improvements at 533 Herndon Parkway (Courtyard Marriott); and new illuminated sign installation at 1228 Elden Street (HMART). Also, as a discussion item, the Penzance development design may return to the ARB after discussion with the Planning Commission. In addition, a new Outback Steakhouse's development that is still in the site plan review process and administrative approvals for ARB cases will also be discussion items on the Board's work session agenda.

5. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

6. NEW BUSINESS

ELECTION OF OFFICERS:

Election of Chairman for the Architectural Review Board (ARB).

On motion of Vice Chair Fielding, seconded by Board Member Blaker-Glass, moved to nominate Robert B. Walker for the position of Chairman of the Architectural Review Board for the 2019 term.

Mr. Walker accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried unanimously, 4-0. The vote was: Board Members Blaker-Glass, Boll, Shah, and Vice Chair Eric Fielding voting "Aye." Walker abstained.

Robert B. Walker was elected Chairman of the Architectural Review Board for the 2019 term.

Election of Vice Chair for the Architectural Review Board (ARB).

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On motion of Board Member Blaker-Glass, seconded by Board Member Boll, moved to nominate Eric Fielding for the position of Vice Chair of the Architectural Review Board for the 2019 term.

Mr. Fielding accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried unanimously, 4-0. The vote was: Board Members Blaker-Glass, Boll, Shah, and Chairman Walker voting "Aye." Eric Fielding abstained.

Eric Fielding was elected Vice Chair of the Architectural Review Board for the 2019 term.

PUBLIC HEARING

7. **APPLICATION FOR ALTERATION TO AN EXISTING STRUCTURE, ARB #19-01**, an application to remove an existing chain link fence and construct a new decorative aluminum fence along the perimeter of the properties located at 603 – 625 Center Street. Owner: Lifestyle Council of Co-Owners. Applicant: Elizabeth Stulga, Property Manager, Agent.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 28, 2018 and January 4, 2019 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report.

Mr. Garcia presented the staff report dated January 2, 2019, which is on file in the Department of Community Development.

The application proposes to remove 1,973 linear feet of galvanized chain link fence and replace it with 1,973 linear feet of new aluminum, powder coated decorative fence along the north, west and south perimeter of the subject properties. The applicant proposed to use a black powder coated, 6' high decorative fencing made by Alumi-Gard ® using the Ascot 3-Channel design in a commercial grade metal. Staff recommended approval of ARB #19-01 with conditions.

Chairman Walker recognized Julie Betts and Melinda Pugh, the representatives, for comments.

There were no comments from the audience.

Following comments from the applicants, there was brief discussion amongst the Board and staff on this item.

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Vice Chair Fielding moved approval of ARB #19-01, with the following conditions. This motion was seconded by Board Member Blaker-Glass.

- The proposed decorative aluminum fence shall be installed in substantial conformance with the application and supporting materials as submitted December 10, 2018.

Following brief discussion, the question was called on the motion, which was carried by a unanimous vote, 5-0. The vote was: Board Members Blaker-Glass, Boll, Shah, Vice Chair Fielding and Chairman Walker voting "Aye."

8. ADJOURNMENT

There being no further business, the meeting adjourned at 7:43 p.m.



**Eric Fielding, Vice Chair
Architectural Review Board**



**Tammy Jackson
Clerk to the Architectural Review Board**

Minutes approved by the Architectural Review Board: March 20, 2019