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**ARCHITECTURAL REVIEW BOARD
Wednesday
January 15, 2020**

The Architectural Review Board of the Town of Herndon, Virginia, met in public hearing on Wednesday, January 15, 2020 at 7:43 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chairman Walker, and Board Members: Eric Boll, Leslie Blaker-Glass and Hiren Shah.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner; and Erika Orellana, Clerk to Boards and Commissions.

Chairman Walker called the meeting to order at 7:43 p.m., with four members present and with Chairman Walker presiding.

1. **CALL TO ORDER**

Chairman Walker asked the Clerk to proceed with roll call.

2. **DETERMINATION OF QUORUM**

Chairman Walker stated that there were four members present, which constituted a quorum.

ADOPTION OF MINUTES

3. **Vote on December 4, 2019
Work Session Minutes**

On motion by Board Member Blaker-Glass, seconded by Board Member Boll, the minutes from the Wednesday, December 4, 2019 Work Session meeting were approved by a vote of 4-0, the vote was: Board Members Blaker-Glass, Boll, Shah and Chairman Walker voting "Aye."

**January 15, 2020
(public hearing)**

**4. Vote on December 18, 2020
Public Hearing Minutes**

On motion by Board Member Shah, seconded by Board Member Blaker-Glass, the minutes from the Wednesday, December 18, 2019 Public Hearing meeting were approved by a vote of 4-0, the vote was: Board Members Blaker-Glass, Boll, Shah, and Chairman Walker voting "Aye."

5. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

6. COMMENTS FROM THE STAFF

Mr. Garcia advised the Board of the monthly outlook for the meetings in February 2020. There are six new ARB cases on the agenda for next month. Mr. Garcia informed that there will be a discussion item for the Learner Development Project, which is within the Herndon Transit Oriented Core.

7. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

NEW BUSINESS

8. 2020 Election of Officers

Election of Chairman for the Architectural Review Board for the 2020 term.

On motion by Board Member Blaker-Glass, seconded by Board Member Boll, Robert B. Walker was nominated for the position of Chairman of the Architectural Review Board for the 2020 term.

Robert B. Walker accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried unanimously, 4-0. The vote was: Board Members Blaker-Glass, Boll, Shah, and Chairman Walker voting "Aye."

Robert B. Walker was elected Chairman of the Architectural Review Board for the 2020 term.

Election of Vice Chair for the Architectural Review Board for the 2020 term.

On motion by Board Member Shah, seconded by Board Member Boll, Leslie Blaker-Glass was nominated for the position of Vice Chair of the Architectural Review Board for the 2020 term.

**January 15, 2020
(public hearing)**

Ms. Blaker-Glass accepted the nomination.

There were no other nominations, so the nominations were closed. The vote carried unanimously, 4-0. The vote was: Board Members Blaker-Glass, Boll, Shah, and Chairman Walker voting "Aye."

Leslie Blaker-Glass was elected Vice Chair of the Architectural Review Board for the 2020 term.

PUBLIC HEARINGS

9. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-46**, to consider an application to install a new tenant parapet sign on the commercial office building located at 12825 Worldgate Drive, Herndon, Virginia, located between the intersection of Monroe Street and Worldgate Drive and the intersection of Worldgate Drive and Alton Square and further identified as Fairfax County Tax Map 0164-02-0024A. The property is zoned PD-W, Planned Development - Worldgate, and consists of 159,973 square feet of land. Owner/Applicant: Worldgate Dulles, LLC c/o Todd Anderson, Property Manager, Moore and Associates. Applicant's Representative/Agent: Bryan James, Bohler Engineering, Inc.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 27, 2019 and January 3, 2020 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report updates.

Mr. Garcia presented the staff report dated January 8, 2020 and staff memo dated January 15, 2020, which are on file in the Department of Community Development.

Staff recommended approval of ARB #19-46 with the following condition:

1. The proposed sign shall be installed in substantial conformance with the original application design and construction details as submitted on December 6, 2019.

Chairman Walker recognized the applicant's representative.

Bryan James, the applicant's representative, did not provide comments.

Following the public hearing, Board Member Shah moved approval of ARB #19-46, with the condition as recommended by staff. This motion was seconded by Vice Chair Blaker-Glass.

There was no discussion amongst the Board members on this item.

**January 15, 2020
(public hearing)**

Following the public hearing, the question was called on the motion, which was carried by unanimous vote of 4-0, the vote was: Vice Chair Blaker-Glass, Board Members Boll, Shah, and Chairman Walker voting "Aye."

10. **APPLICATION FOR AN ADDITION TO AN EXISTING STRUCTURE, ARB #19-47, to consider an application to construct a refuse container and mechanical equipment enclosure attached to the commercial building located at 698 Elden Street, Herndon, Virginia, located at the intersection of Elden Street and Monroe Street, and further identified as Fairfax County Tax Map 0162-02-0225A. The property is zoned CS, Commercial Services, and consists of 275,267 square feet of land area with the subject building having 1,600 square feet of gross floor area. Owner/Applicant: The Richmond Corporation. Applicant's Representative/Agent: Michael Wood, Spandrel PM, LLC.**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, December 27, 2019 and January 3, 2020 issues.

Chairman Walker opened the public hearing and called on Chris Garcia, Community Design Planner, for the staff report updates.

Mr. Garcia presented the staff memo, dated January 15, 2020, which is on file in the Department of Community Development.

Staff recommended approval of ARB #19-47 with following conditions:

1. Applicant shall provide a field sample of the new brick veneer to be verified, in the field with staff, to match the existing brick veneer on the commercial building; and
2. Proposed site features will be constructed in substantial conformance with the original application and the revised design details provided by the applicant electronically on January 9, 2020 and received physically on January 14, 2020.

Chairman Walker recognized the applicant's representative.

Michael Wood, the applicant's, provided comments related to the enclosure gate assemblies and materials.

Following the public hearing, Vice Chair Blaker-Glass moved approval of ARB #19-47, with the condition as recommended by staff. :

This motion was seconded by Board Member Boll.

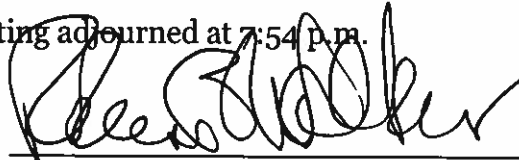
There was no discussion amongst the Board members on this item.

**January 15, 2020
(public hearing)**

Following the public hearing, the question was called on the motion, which was carried by unanimous vote of 4-0, the vote was: Vice Chair Blaker-Glass, Board Members Boll, Shah, and Chairman Walker voting "Aye."

ADJOURNMENT

There being no further business, the meeting adjourned at 7:54 p.m.



**Robert B. Walker, Chairman
Architectural Review Board**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Architectural Review Board: February 19, 2020