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**ARCHITECTURAL REVIEW BOARD
Work Session
January 8, 2020**

The Architectural Review Board of the Town of Herndon, Virginia, met in work session on Wednesday, January 8, 2020 at 7:52 p.m. in the Herndon Municipal Center Building, 777 Lynn Street, Herndon, Virginia. In attendance were: Board Members: Leslie Blaker-Glass, Eric Boll and Hiren Shah. Chairman Robert B. Walker was absent.

Others present during the meeting: Lauri Sigler, Deputy Town Attorney; Christopher Garcia, Community Design Planner and Erika Orellana, Clerk to Boards and Commissions.

1. CALL TO ORDER BY RECORDING SECRETARY

Pursuant to Robert's Rules Erika Orellana, Clerk to Boards and Commissions called the Architectural Review Board meeting to order due to the absence of Chairman Walker and the vacant office of the Vice Chairman previously held by Mr. Fielding, who recently resigned in position on the Board.

For the record, 3 members of the Architectural Review Board were present, which constitutes a Quorum.

Ms. Orellana stated that the first order of business was to call for a vote to elect a Chairman Pro Tem to preside over the meeting and act as Chairman pursuant to Article II (d.) of the Architectural Review Board By-laws.

Ms. Orellana stated that a motion is required for a vote to elect a Chairman Pro Tem for the work session.

On motion by Board Member Shah, seconded by Board Member Boll, Ms. Blaker-Glass was elected to serve as Chair Pro Tem to preside over the work session and act as Chair, by a vote of 3-0, the vote was: Board Members Boll, Shah and Chair Pro Tem Blaker-Glass voting "Aye."

Chair Pro Tem Blaker- Glass stated for the record to reflect that she was elected Chair Pro Tem for this meeting due to the absence of Chairman Walker and the Vacant Office of the Vice Chairman.

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PUBLIC HEARINGS

2. **APPLICATION FOR A WALL OR WINDOW SIGN, ARB #19-46**, to consider an application to install a new tenant parapet sign on the commercial office building located at 12825 Worldgate Drive, Herndon, Virginia, located between the intersection of Monroe Street and Worldgate Drive and the intersection of Worldgate Drive and Alton Square and further identified as Fairfax County Tax Map 0164-02-0024A. The property is zoned PD-W, Planned Development - Worldgate, and consists of 159,973 square feet of land. Owner/Applicant: Worldgate Dulles, LLC c/o Todd Anderson, Property Manager, Moore and Associates. Applicant's Representative/Agent: Bryan James, Bohler Engineering, Inc.

Chair Pro Tem Blaker- Glass opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented staff report dated January 8, 2020, which is on file in the office of Community Development.

Staff recommended approval of ARB #19-46, with the following condition:

1. The proposed sign shall be installed in substantial conformance with the original application design and construction details as submitted on December 6, 2019.

The applicant was present. There was no discussion on this item. The Board had no further comments or requests for additional information for staff or the applicant.

2. **APPLICATION FOR AN ADDITION TO AN EXISTING STRUCTURE, ARB #19-47**, to consider an application to construct a refuse container and mechanical equipment enclosure attached to the commercial building located at 698 Elden Street, Herndon, Virginia, located at the intersection of Elden Street and Monroe Street, and further identified as Fairfax County Tax Map 0162-02-0225A. The property is zoned CS, Commercial Services, and consists of 275,267 square feet of land area with the subject building having 1,600 square feet of gross floor area. Owner/Applicant: The Richmond Corporation. Applicant's Representative/Agent: Michael Wood, Spandrel PM, LLC.

Chair Pro Tem Blaker- Glass opened the work session and called on Christopher Garcia, Community Design Planner, for the staff report. Mr. Garcia presented staff report dated January 8, 2020, which is on file in the office of Community Development.

Staff recommended approval of ARB #19-47, with the following conditions:

1. The applicant shall submit additional design information related to the materials and design of the mechanical equipment enclosure gates and the side access door for the refuse container enclosure for staff review and approval;
2. The applicant shall provide a field sample of the new brick veneer to be verified, in the field, to match the existing brick veneer on the commercial building; and

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3. The additions shall be constructed in substantial conformance with the original application and submission materials and the required design updates meeting Conditions #1 and #2.

The applicant's representative was present. There was a discussion amongst the Board, staff and applicant regarding brick orientation at the top of the enclosure walls and gate sizes, assembly and material color of the proposed the addition of two new screening enclosures. The Board requested additional drawings and details to clarify the applicant's intended design, to which the applicant agreed to provide to Town staff prior to the public hearing. The Board had no further comments or requests for additional information for staff or the applicant.

COMMENTS

4. Comments from the Staff Members

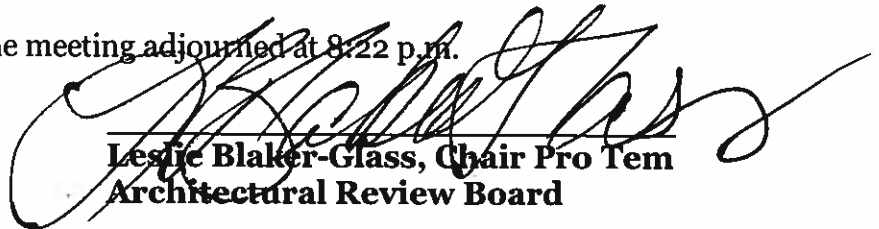
Mr. Garcia stated that he will have a 30-day outlook for the Board at the public hearing and did not have any additional comments for the Board.

5. Comments from the Board Members

There were no comments from the Board Members.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:22 p.m.



Leslie Blaker-Glass, Chair Pro Tem
Architectural Review Board



Brika Orellana

Clerk of Boards and Commissions

Minutes approved by the Architectural Review Board: February 19, 2020