



This does not represent a verbatim transcript of the Planning Commission meeting. Visit www.herndon-va.gov "agendas & minutes" to view agendas and videos. Copies of videotapes of the public hearing meetings are available on request by contacting HCTV at 703-689-2323.

**PLANNING COMMISSION
Monday
November 25, 2019**

The Planning Commission met in public session on Monday, November 25, 2019, at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair C. Melissa Jonas, and Commissioners Marcia Bouchard, Paul LeReche, Kevin Moses, and Sean Regan. Vice Chair George Burke and Commissioner Michael Romeo were absent.

Others present during the meeting: Lesa Yeatts, Town Attorney; Elizabeth Gilleran, Director of Community Development; David Stromberg, Zoning Administrator; Dana Heiberg, Senior Planner and Erika Orellana, Clerk to Boards and Commissions.

Chair Jonas called the meeting to order at 7:00 p.m., five Commissioners present, and with Chair Jonas presiding.

1. **DETERMINATION OF QUORUM**

For the record, Ms. Orellana, Clerk to Boards and Commissions, called the roll, with five members present, which constituted a quorum.

2. **APPROVAL OF AGENDA**

On the motion of Commissioner LeReche, seconded by Commissioner Regan and carried by a vote of 5-0, the agenda for the November 25, 2019 public hearing meeting was approved. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

3. **APPROVAL OF MINUTES**

**Vote on October 21, 2019
Work Session Minutes**

On the motion of Commissioner Regan, seconded by Commissioner LeReche and carried by a vote of 5-0, the minutes for the October 21, 2019 work session meeting were approved. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

**November 25, 2019
(public hearing)**

October 28, 2019
Public Hearing Minutes

On the motion of Commissioner LeReche, seconded by Commissioner Moses and carried by a vote of 5-0, the minutes for the October 28, 2019 public hearing meeting were approved. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

4. COMMENTS FROM THE STAFF

There were no comments from the staff.

5. COMMENTS FROM THE PLANNING COMMISSIONERS

There were no comments from the Planning Commissioners.

6. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

NEW BUSINESS

7. Resolution to change the regularly scheduled public hearing date in November, 2020 and the regularly scheduled work session and public hearing dates in December, 2020.

Chair Jonas provided brief details regarding the resolution which includes dates in November and December 2020 to be changed due to the holidays.

Commissioner Bouchard moved approval of the resolution to change the regularly scheduled public hearing date in November, 2020 and the regularly scheduled work session and public hearing dates in December, 2020. This motion was seconded by Commissioner Regan.

The question was called on the motion, which was carried by a vote of 5-0. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

PUBLIC HEARINGS

8. ZONING ORDINANCE TEXT AMENDMENT – ZOTA #19-02, to consider amending Chapter 78 (ZONING), Article III (Residential Districts), to revise standards for communications towers and develop standards for utility distribution or transmission poles and to establish a maximum \$500 fee for administrative review eligible projects in Article XV (Decision-Making Authorities, Application Review, and Permitting), Section 78-152.2(b)(3) (Fees) pursuant to Virginia Code 15.2-2286(A)(6).

**November 25, 2019
(public hearing)**

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, November 8, 2019 and November 15, 2019 issues.

Chair Jonas opened the public hearing and called on David Stromberg, Zoning Administrator, to provide staff updates.

Mr. Stromberg presented the staff report dated November 18, 2019, which is on the file in the Department of Community Development.

Staff recommended **CONTINUANCE** of ZOTA #19-02.

There were brief comments by Commissioner LeReche to get confirmation on the hardwiring installation that would take place for the small cell wireless service providers and the installation take place underground. Mr. Stromberg stated that there does need to be a hardwire connection and it could be underground or above ground.

There was no discussion on this item by the Commissioners.

Chair Jonas asked for comments from the audience. There were no comments from the audience.

Following the public hearing, Commissioner Regan moved **CONTINUANCE** of ZOTA #19-02 to the December 16, 2019 Planning Commission public hearing. This motion was seconded by Commissioner Bouchard.

Following brief comments by Commissioner Bouchard and Chair Jonas, the question was called on the motion, which was carried by a vote of 5-0. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

9. **Five Year Review of the Comprehensive Plan:** The Planning Commission will review the town's comprehensive plan to determine the status of the plan and potential future amendments. Section 15.2-2230 of the Virginia Code states that at least once every five years the plan shall be reviewed by the local planning commission to determine whether it is advisable to amend the plan. Since the August 12, 2008 adoption of the Town of Herndon 2030 Comprehensive Plan, review by the commission has resulted in seven plan amendments which were adopted by Town Council in 2011, 2012, 2015, 2017 and 2019.

Certificates of Publication were filed from the Editor of the *Fairfax County Times Newspapers*, showing that notices of said public hearing had been duly advertised in the Friday, November 8, 2019 and November 15, 2019 issues.

Chair Jonas opened the public hearing and called on Dana Heiberg, Senior Planner.

**November 25, 2019
(public hearing)**

Mr. Heiberg presented the staff report dated November 18, 2019, which is on the file in the Department of Community Development.

Staff recommended **CONTINUANCE** of the Five Year Review of the Comprehensive Plan.

There were no questions of staff by the Commissioners.

There was no discussion on this item by the Commissioners.

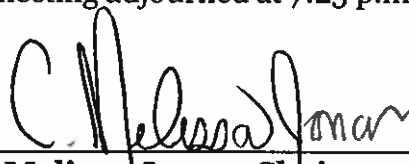
Chair Jonas asked for comments from the audience. There were no comments from the audience.

Following the public hearing, Commissioner Bouchard moved **CONTINUANCE** of the Five Year Review of the Comprehensive Plan. This motion was seconded by Commissioner LeReche.

The question was called on the motion, which was carried by a vote of 5-0. The vote was: Commissioners Bouchard, LeReche, Moses, Regan and Chair Jonas voting "Aye." Vice Chair Burke and Commissioner Romeo were absent.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:25 p.m.



**C. Melissa Jonas, Chair
Planning Commission**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Planning Commission: December 16, 2019