



MEMORANDUM

To: Chair Jonas and Members of the Planning Commission

From: Elizabeth M. Gilleran, Director of Community Development

A handwritten signature in blue ink, appearing to read "E. Gilleran", is placed to the right of the "From:" line.

Date: June 27, 2019

Subject: Planning Commission Meeting CANCELLATION

No applications were received for the Planning Commission work session scheduled for Monday, July 8, 2019 and the Planning Commission public hearing scheduled for Monday, July 22, 2019, therefore the Commission will not meet and the meeting is **CANCELLED**.

In accordance with notification requirements, by copy of this memorandum, I am advising the press of this cancellation. If you have any questions regarding this notice, please feel free to contact the Department of Community Development by calling (703) 787-7380.

By email only:

Chair Jonas and Members of the Planning Commission
Elizabeth M. Gilleran, Director of Community Development
Bryce A. Perry, Deputy of Community Development
Collin J. Okoniewski, Planning Operations Manager, Community Development
Erika Orellana; Clerk of Boards and Commissions

The Honorable Lisa C. Merkel
Members of the Herndon Town Council
Lesa J. Yeatts, Town Attorney
Michelle Flores, Administrative Assistant,
Town Manager's Office
Viki L. Wellershaus, Town Clerk
Nancy Rose, Executive Director HCTV
Ray McCarter, Facility Maintenance
Supervisor
Tammy Chastain, Deputy Director of
Public Works
Anne Curtis, Chief Communications Officer
John Jay Sargent, Civil Engineer,
Public Works
Community Development Staff
Public Meeting Notice Bulletin Board

Bill Tirrell
Carol Bruce
Charlie Waddell
Connie Hutchinson
Effie Triarhos
Richard Downer
Shane Murphy
Vicky Robertson
Steve DeBenedittis
Roland Taylor
Mike O'Reilly
Mike Kitchen