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**PLANNING COMMISSION
Work Session
June 10, 2019**

The Planning Commission of the Town of Herndon, Virginia, met in work session on Monday, June 10, 2019 at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Melissa Jonas, Vice Chair George Burke and Commissioners: Marcia Bouchard, Paul LeReche, Kevin Moses, Sean Regan and Michael Romeo.

Others present during the meeting: Lesa Yeatts, Town Attorney; Lisa Gilleran, Director of Community Development; Bryce Perry, Deputy Director of Community Development; David Stromberg, Zoning Administrator; Dana Heiberg, Senior Planner and Erika Orellana, Clerk to Boards and Commissions.

1. DETERMINATION OF QUORUM

Chair Jonas stated that there were seven members present, which constituted a quorum.

PUBLIC HEARINGS

- 2. ZONING ORDINANCE TEXT AMENDMENT – ZOTA #19-01, to consider amending Chapter 78 (ZONING), Article V (Planned Development Districts), by adding Section 78-51.1, entitled PD-UR (Planned Development – Urban Residential), and amending Article VII (Use Regulations), Section 78-70.2 (Table of Permitted and Allowed Uses), Article VIII (Accessory Uses), Section 78-80.2 (Table of Permitted and Allowed Accessory Uses and Structures), Article X (Parking, Loading, and Circulation), Section 78-100.2 (Minimum Off-Street Parking and Loading Standards), Article XI (Development Standards), Section 78-110.4 (Perimeter Buffer Strip Landscaping Requirements), Article XIV (Signs), adding a new Section 78-141.7 (Sign Standards for Planned Development – Urban Residential District) to create a new residential zoning district to implement the recommendations and standards of the “Adaptive Areas – Residential” land use category as identified in the Herndon 2030 Comprehensive Plan. (Continued from May 20, 2019 Planning Commission public hearing.)**

David Stromberg, Zoning Administrator, provided the staff memo dated June 10, 2019 for this item, ZOTA #19-01.

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Mr. Stromberg provided the Commissioners with the revisions made to the proposed language of the zoning district based on the feedback from the Commission and comments submitted at the May 20, 2019 public hearing.

Following the information staff provided, there was a discussion amongst the Commission and staff on this item.

GENERAL

3. **Herndon Bicycle Network Master Plan – to consider the Pedestrian & Bicycle Advisory Committee’s recommended draft which includes a long-term plan for bicycle route locations and facility types, bicycle planning and facility design principles and objectives, and a summary of the town’s bicycle network planning program.**

Bryce Perry, Deputy Director of Community Development, provided the staff report, dated June 10, 2019.

Mr. Perry provided the Herndon Bicycle Network Master Plan’s background information, the plan’s purpose, as well as what is in the plan. Mr. Perry provided the principles and objectives for the plan’s policy guidance. Mr. Perry provided information about the network map, the program and various projects that relate to the plan.

Following the information staff provided, there was a discussion amongst the Commission and staff on this item. Several commissioners inquired if security and safety matters were discussed by the Pedestrian and Bicycle Advisory Committee and included in the plan. Commissioner Bouchard responded that the topic had been brought up extensively, and Mr. Perry responded that it was a major consideration incorporated throughout the plan. Several commissioners asked for clarity of the various types of bicycle facilities and requested that examples of each be provided at the public hearing. Commissioner Regan requested that a table be developed that identifies which proposed bicycle routes are expected to be completed by private development, and which are expected to be completed as part of a public improvement plan for future inclusion in the plan.

DISCUSSION

4. **Comprehensive Review Plan-5-Year Review**

Lisa Gilleran, Director of Community Development informed the Commissioners that there will be a 5-year review outreach meeting to engage the members of the public as well as with the Chamber of Commerce.

Ms. Gilleran also informed the Commissioners that staff is working with Council member McKenna and the Herndon Youth Advisory Council to introduce them to the concept of the Comprehensive Plan and its 5-year review. Ms. Gilleran explained that this meeting with the Herndon Youth Advisory Council will allow the department to gain additional feedback towards the 5-year review.

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5. COMMENTS FROM THE STAFF

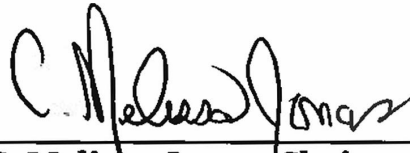
There were no comments from the staff.

6. COMMENTS FROM THE COMMISSIONERS

Commissioner Romeo asked about the outcome of the Herndon Festival. Chair Jonas responded that it went well and there were a lot of positive things about the festival.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:06 p.m.



**C. Melissa Jonas, Chair
Planning Commission**



**Erika Orellana
Clerk to Boards and Commissions**

Minutes approved by the Planning Commission: August 26, 2019