



MEMORANDUM

To: Chairman Romeo and Members of the Planning Commission

From: Elizabeth M. Gilleran, Director of Community Development

A handwritten signature in blue ink, appearing to read "E. Gilleran", is placed to the right of the "From:" line.

Date: March 27, 2020

Subject: Planning Commission Meeting CANCELLATION

No applications were received for the Planning Commission work session scheduled for Monday, April 13, 2020 and the Planning Commission public hearing scheduled for Monday, April 27, 2020, therefore the Commission will not meet, and the meeting is **CANCELLED**.

In accordance with notification requirements, by copy of this memorandum, I am advising the press of this cancellation. If you have any questions regarding this notice, please feel free to contact the Department of Community Development by calling (703) 787-7380.

By email only:

Members of the Planning Commission
Elizabeth M. Gilleran, Director of Community Development
Bryce A. Perry, Deputy Director of Community Development
David Stromberg, Zoning Administrator
Collin J. Okoniewski, Planning Operations Manager, Community Development
Erika Orellana, Clerk of Boards and Commissions

The Honorable Lisa C. Merkel
Members of the Herndon Town Council
William H. Ashton, II, Town Manager
Lesa J. Yeatts, Town Attorney
Lauri A. N. Sigler, Deputy Town Attorney
Judy Fry, Town Manager's Executive Assistant
Viki L. Wellershaus, Town Clerk
Nancy Rose, Executive Director HCTV
Ray McCarter, Facility Maintenance
Supervisor
Anne Curtis, Chief Communications Officer
Community Development Staff
Jessica Bynaker, Network Administrator
Public Meeting Notice Bulletin Board

Carol Bruce
Charlie Waddell
Connie Hutchinson
Richard Downer
Shane Murphy
Vicky Robertson
Roland Taylor
Mike O'Reilly
Mike Kitchen