



## MEMORANDUM

**To: Chairman Romeo and Members of the Planning Commission**

**From: Elizabeth M. Gilleran, Director of Community Development**

A handwritten signature in blue ink, appearing to read "E. Gilleran", is placed to the right of the "From:" line.

**Date: February 26, 2020**

**Subject: Planning Commission Meeting CANCELLATION**

No applications were received for the Planning Commission work session scheduled for Monday, March 9, 2020 and the Planning Commission public hearing scheduled for Monday, March 23, 2020, therefore the Commission will not meet and the meeting is **CANCELLED**.

In accordance with notification requirements, by copy of this memorandum, I am advising the press of this cancellation. If you have any questions regarding this notice, please feel free to contact the Department of Community Development by calling (703) 787-7380.

### **By email only:**

Members of the Planning Commission  
Elizabeth M. Gilleran, Director of Community Development  
Bryce A. Perry, Deputy Director of Community Development  
David Stromberg, Zoning Administrator  
Collin J. Okoniewski, Planning Operations Manager, Community Development  
Erika Orellana, Clerk of Boards and Commissions

The Honorable Lisa C. Merkel  
Members of the Herndon Town Council  
William H. Ashton, II, Town Manager  
Lesa J. Yeatts, Town Attorney  
Lauri A. N. Sigler, Deputy Town Attorney  
Viki L. Wellershaus, Town Clerk  
Nancy Rose, Executive Director HCTV  
Ray McCarter, Facility Maintenance  
Supervisor  
Anne Curtis, Chief Communications Officer  
Community Development Staff  
Public Meeting Notice Bulletin Board

Carol Bruce  
Charlie Waddell  
Connie Hutchinson  
Richard Downer  
Shane Murphy  
Vicky Robertson  
Roland Taylor  
Mike O'Reilly  
Mike Kitchen