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BOARD OF ZONING APPEALS
Thursday
June 27, 2019

The Board of Zoning Appeals of the Town of Herndon, Virginia, met in public hearing on June 27, 2019 at 7:00 p.m. in the Herndon Municipal Building, 777 Lynn Street, Herndon, Virginia. In attendance were: Chairman, Yung Kim and Board Members: Clark Hedrick, Cari Lyn Pierce and Jeffrey Sevilla. Board Member Vice Chair Jay Donahue was absent.

Others present during the meeting: Lesa Yeatts, Town Attorney; David Stromberg, Zoning Administrator; Andrew R. McRoberts, Esquire; Attorney with Sands Anderson PC, Fermina Rochac, Community Inspector and Erika Orellana, Clerk to the Board of Zoning Appeals.

1. CALL TO ORDER

Chairman Kim called the meeting to order at 7:00 p.m., with four members present and Chairman Kim presiding.

2. APPROVAL OF MINUTES

May 23, 2019
Public Hearing

On motion of Board Member Hedrick, seconded by Board Member Pierce, the minutes of the Thursday, May 23, 2019 public hearing were approved by a vote of 4-0. The vote was: Board Members Hedrick, Pierce, Sevilla and Chairman Kim voting "Aye." Vice Chair Donahue was absent.

3. COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board Members.

**June 27, 2019
(public hearing)**

4. COMMENTS FROM THE STAFF

David Stromberg, Zoning Administrator, introduced attorney, Andrew R. McRoberts from Sands Anderson, PC in Richmond. Mr. Stromberg stated that Mr. McRoberts will be providing the training. Mr. Stromberg provided information to the Board for the Certified BZA Program, which is located in Richmond.

5. COMMENTS FROM THE AUDIENCE

There were no comments from the Audience.

6. DISCUSSION

Training- Application of Applicable Law and Procedure.

Chairman Kim, opened the training session presented by Andrew McRoberts from Sands Anderson, PC in Richmond.

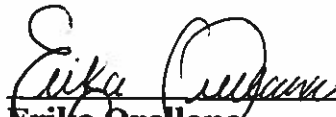
Andrew R. McRoberts, Attorney with Sands Anderson PC, introduced himself and provided the training session. Mr. McRoberts covered the following: BZA Power and Authority-Variations; Procedural Requirements; Variations Background; Definition of a Variance under the Virginia Code 15.2-2201; Variance Standard; Provided Case Examples and Decisions made by BZA Boards/Supreme Court; and Appeals of Zoning Administrator's decisions.

There were questions raised by the Board Members in which Mr. McRoberts answered.

7. ADJOURNMENT

There being no further business, the meeting adjourned at 8:42 p.m.


**Jay Donahue, Vice Chairman
Board of Zoning Appeals**


**Erika Orellana
Clerk to the Board of Zoning Appeals**

Minutes approved by the Board of Zoning Appeals: November 21, 2019