



**TOWN COUNCIL
REGULAR MEETING AGENDA**

Town Council Chambers
765 Lynn Street, Herndon, VA 20170

Tuesday, April 22, 2025 | 7:00 PM

1. Call to Order

2. Pledge of Allegiance to the Flag of the United States of America

3. Presentations/Reports/Comments

- a. Proclamation to Recognize May as Asian American, Native Hawaiian, and Pacific Islander Heritage Month
- b. Proclamation to recognize Public Service Recognition Week, May 4-10, 2025
- c. Proclamation to recognize National Public Works Week, May 18-24, 2025
- d. Recognition of Christopher Martino, Interim Town Manager, for dedicated service to the Town of Herndon
- e. Town Manager Report
- f. Councilmember Comments

4. Comments from the Audience

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

5. Public Hearings

- a. Fiscal Year (FY) 2026 Proposed Budget
 - i. Ordinance 25-O-05 to Levy Taxes on Real Estate and Manufactured Homes, and Other Subjects for the Fiscal Year 2026 Budget
 - ii. Ordinance 25-O-06 to amend Chapter 30 (FINANCE AND TAXATION), Article IX (Meals Tax), Section 30-401(Levy) to increase meals tax rate
 - iii. Ordinance 25-O-07 to amend Chapter 30 (FINANCE AND TAXATION), Article VII (Business, Professional, Occupancy License), Division 2 (Fees and Taxes), Section 30-246 (Enumeration), and Section 30-263 (Repair Service) to increase fees for retail merchants and repair services

- iv. Ordinance 25-O-08 to amend Chapter 74 (UTILITIES), Article II (Sewers and Sewage Disposal), Division 5 (Sanitary Sewer System Rates & Charges), Section 74-262 (Schedule of Rates); and Article III (Water), Division 2 (Service), Subdivision II (In-Town Service Charges), Section 74-326 (Schedule of Charges), to increase the service and usage charges for sanitary sewer and water
- v. Ordinance 25-O-09 to amend Chapter 63 (SOLID WASTE), Section 63-8 (Schedule of fees) to recategorize type of fee and to increase rate
- vi. Resolution 25-G-26 to adopt a Fiscal Planning Resolution for the Fiscal Year 2026 Budget for the Town of Herndon
- vii. Ordinance 25-O-10 to appropriate funds to implement the Fiscal Year 2026 Budget for the Town of Herndon, establishing the Pay Plan, and reserving on-going and Capital Funding for this Fiscal Year
- b. Resolution 25-G-27 to approve a Special Exception – SE #24-03, 1402 Winterland Court, to permit a home-based child daycare use within the PD-R, Planned Development-Residential, zoning district

6. General

- a. Resolution 25-G-28 to adopt the FY 2027 through FY 2031 portion of the FY 2026-FY 2031 Town of Herndon Capital Improvement Program
- b. Resolution 25-G-29 to appoint an Interim Town Manager and provide for the continuation of Acting Deputy Town Manager(s)

7. Consent

- a. Resolution 25-G-30 approve a Temporary License Agreement between the Town and JOTT, INC., to use a designated public space in the alley adjacent to Jimmy's Old Town Tavern for outdoor seating during a two-day Memorial Day event and a one-day Labor Day event.
- b. January 14, 2025, Town Council Meeting Minutes
- c. January 21, 2025, Town Council Work Session Minutes
- d. January 28, 2025, Town Council Meeting Minutes
- e. Resolution 25-G-31, to approve a Temporary License Agreement between the Town and Dulles Regional Chamber of Commerce for use of town-owned property for portable toilets and an ice machine for Friday Night Live events *(added during the April 22, 2025 Town Council meeting)*

8. Adjournment