



ARCHITECTURAL REVIEW BOARD REGULAR MEETING AGENDA

Town Council Chambers Building
765 Lynn Street, Herndon, VA 20170

Wednesday, May 21, 2025 | 7:30 PM

1. Call to Order

2. Approval of Minutes

- a. April 2, 2025, Architectural Review Board Work Session Minutes
- b. April 16, 2025, Architectural Review Board Regular Meeting Minutes

3. Comments

- a. Comments from the Staff Members
- b. Comments from the Board Members
- c. Comments from Citizens

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

4. Public Hearings

- a. **APPLICATION FOR ALTERATION, ARB #25-002**, to consider an application for an alteration to a commercial building located at 1051 Elden Street, Herndon, Virginia.

5. Adjournment

Agenda Item: April 2, 2025, Architectural Review Board Work Session Minutes

Meeting Date: May 21, 2025

Category: Approval of Minutes

Prepared by: Aaron Zoellick, Clerk of Boards and Commissions

Description:

This is a request to approve the April 2, 2025, Architectural Review Board work session minutes.

Background:

N/A

Fiscal Impact:

N/A

Staff Recommendation/Next Steps:

Recommend approval, as presented.

Attachments:

1. 04.02.2025 Architectural Review Board Work Session Minutes



HERNDON ARCHITECTURAL REVIEW BOARD

Work Session Minutes Wednesday, April 2, 2025

1. Call to Order

Chair Blaker-Glass called the April 2, 2025, Architectural Review Board work session to order at 7:30 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Tamim Chowdhury, Amy Oleinick, Triston Chase O'Savio, Vice Chair Melody Fetske, and Chair Leslie Blaker-Glass.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Lisa Gilleran, Director of Community Development; Bryce Perry, Deputy Director of Community Development; and Collin Okoniewski, Planning Operations Manager.

Chair Blaker-Glass determined there was a quorum of five members present.

2. Public Hearings

- a. **APPLICATION FOR NEW CONSTRUCTION, ARB #25-001, to consider an application for the construction of a new restaurant, Pollo Campero, with a drive-thru, located at 1131 Elden Street, Herndon, Virginia. [Continued from the March 19, 2025, regular meeting pursuant to ARTICLE IV. MEETINGS, paragraph a. of the ARB Bylaws.]**

Chair Blaker-Glass opened the public hearing and called on Mr. Perry for the staff report.

Mr. Perry delivered the staff report dated April 2, 2025, which is on file with the Department of Community Development. Mr. Perry stated this is an application for the construction of a new restaurant, Pollo Campero, with a drive-thru, located at 1131 Elden Street.

Staff did not provide a recommendation, and encouraged discussion on the application among the members of the ARB.

There was discussion among the board members and staff on this item, particularly focused on site lighting versus architectural lighting for the facade, as well as comments on the materials chosen by the applicant.

A representative of the applicant, James Dammer, was present and provided brief comments.

There was discussion among the board members, staff, and the applicant on this item that focused on positive comments towards the change towards simplicity reflected in the new building design, questions surrounding the maintenance of the product, the inclusion of the wall sconces, inclusion of bollards as an architectural feature, and clarification on the design of the canopies.

Mr. Perry said that staff would be able to make a recommendation at the public hearing based off of the board's feedback.

3. Discussion

a. Transit-Related Growth (TRG) Small Area Plan Design Guidance

Chair Blaker-Glass opened the discussion and called on Mr. Perry for the staff memo on the Transit-Related Growth (TRG) Small Area Plan Design Guidelines.

Mr. Perry delivered a presentation of the TRG Design Guidelines for the Board and the Architectural Review Board's role in enforcing and interpreting the guidelines.

Mr. Perry stated that an additional discussion item would be held next month that will cover the TRG Landscape Design guidelines.

There was discussion among the board members and staff on this plan. Staff is open to having additional discussion item sessions to go over the TRG design guidelines as the Board sees fit.

b. Architectural Review for ZMA#24-001, 250 Exchange Place

Chair Blaker-Glass opened the discussion and called on Board member Oleinick for a disclosure.

Board member Oleinick provided her disclosure statement.

Chair Blaker-Glass then called on Mr. Perry for the staff memo on ZMA #24-001, 250 Exchange Place.

Mr. Perry delivered a presentation of the ZMA #24-001, 250 Exchange Place, and explained the process by which this discussion item fits into the Zoning Map Amendment review process.

Chair Blaker-Glass called on board members for comments

Mr. Ken Wire spoke and introduced the members of his team that also included members from MDA Architects.

There was a presentation by Mr. Wire and the architect team on the site and the proposed architectural design.

Following the presentation Chair Blaker-Glass called on the Board to ask questions of the applicant.

There was a discussion between Board members, staff and the applicant's team related to: (1) Description of the design of the town homes, desire to relate the multi-family and the townhomes (and vice-versa); (2) Design constraints and intents of the design team; (3) Traffic and parking plans and impacts as it relates to traffic within the proposed plan, and coming into the proposed area off of Herndon Parkway; (4) The sawtooth design, and agreement by Board members that it was positively unique; (5) Open spaces within the proposed design plan; (6) There were comments against the building size and massing; (7) The current purview of the Board, and the process in which this design will take in coordination with the development plan, site plan, and building processes; (8) Incorporating a less commercial design, and instead a more welcoming residential feel; (9) Creating a more cohesive look as it relates to other proposed developments in the metro area.

Following the discussion, the applicant's team affirmed that they will be looking into ways to address the Board's concerns in future designs.

4. Comments

a. Comments from the Staff Members

There were no comments from staff.

b. Comments from the Board Members

There were no comments by board members.

5. Adjournment

There being no further business, and without objection, the April 2, 2025, Architectural Review Board work session adjourned at 10:04 p.m.

Agenda Item: April 16, 2025, Architectural Review Board Regular Meeting Minutes

Meeting Date: May 21, 2025

Category: Approval of Minutes

Prepared by: Aaron Zoellick, Clerk of Boards and Commissions

Description:

This is a request to approve the April 16, 2025, Architectural Review Board regular meeting minutes.

Background:

N/A

Fiscal Impact:

N/A

Staff Recommendation/Next Steps:

Recommend approval, as presented.

Attachments:

1. 04.16.2025 Architectural Review Board Regular Meeting Minutes



HERNDON ARCHITECTURAL REVIEW BOARD

Regular Meeting Minutes

Wednesday, April 16, 2025

1. Call to Order

Chair Blaker-Glass called the April 16, 2025, Architectural Review Board regular meeting to order at 7:30 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Tamim Chowdhury, Triston Chase O'Savio, Vice Chair Melody Fetske, and Chair Leslie Blaker-Glass.

Board Member Amy Oleinick was absent.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; Lisa Gilleran, Director of Community Development; Angelina Jones, Lead Planner; and Aaron Zoellick, Clerk of Boards and Commissions.

Chair Blaker-Glass determined there was a quorum of four members present.

2. Approval of Minutes

a. **January 15, 2025, Architectural Review Board Regular Meeting**

b. **March 5, 2025, Architectural Review Board Work Session Minutes**

c. **March 19, 2025, Architectural Review Board Regular Meeting Minutes**

Vice Chair Fetske motioned to approve the January 15, 2025, Architectural Review Board regular meeting minutes, the March 5, 2025, Architectural Review Board work session minutes, and the March 19, 2025, Architectural Review Board regular meeting minutes. Motion seconded by Board Member Chowdhury. The question was called on the motion which was carried by a 4 - 0 roll call vote. Board Members Chowdhury, O'Savio, Vice Chair Fetske, and Chair Blaker-Glass voted "Aye."

3. Comments

a. Comments from the Board Members

No comments were offered.

b. Comments from the Staff Members

No comments were offered.

c. Comments from Citizens

No comments were offered.

4. Public Hearings

Certifications of Publication from the Editor of the Fairfax County Times Newspapers were filed, showing that notices of the following public hearing items were duly advertised in the February 21 and February 28, 2025, issues.

a. APPLICATION FOR NEW CONSTRUCTION, ARB #25-001, to consider an application for the construction of a new restaurant, Pollo Campero, with a drive-thru, located at 1131 Elden Street, Herndon, Virginia. [Continued from the March 19, 2025, regular meeting pursuant to ARTICLE IV. MEETINGS, paragraph a. of the ARB Bylaws.]

Chair Blaker-Glass opened the public hearing and called on Ms. Gilleran for the staff report.

Ms. Gilleran delivered the staff report and presentation dated April 16, 2025, which are on file with the Department of Community Development. Ms. Gilleran stated that this is an application to redevelop the property at 1131 Elden Street with a new restaurant, Pollo Campero. Staff recommended a conditioned approval in accordance with the draft resolution. The applicant has proposed replacing EIFS with fiber-cement panel. The applicant will need to work with staff on the size and pattern of the fiber-cement panel and incorporate color-matched panel corners.

Chair Blaker-Glass recognized the board for questions or comments.

There was a discussion between the Board Members and staff on this item, including: (1) clarification on EIFS and the proposed fiber-cement panel materials.

Chair Blaker-Glass recognized the applicant for comments.
The applicant James Damron was present and provided brief comments.

Chair Blaker-Glass recognized the board for any questions of the applicant.

Board Members expressed their appreciation for the applicant working with the

board and staff.

Chair Blaker-Glass recognized members of the audience for comment.

No comments were offered.

Chair Blaker-Glass closed the public hearing and moved to the board for discussion and possible action.

Vice Chair Fetske motioned to approve ARB #25-001 as drafted with the following conditions: in item B of the proposed resolution, to insert after "fiber cement panel", as presented at the April 16, 2025, regular meeting,"; to add item C to state that "the fiber cement brick shall incorporate color matched panel corners; and to amend item C as drafted in the proposed resolution to become item D. Motion seconded by Board Member Chowdhury. The question was called on the motion, which was carried by a 4 - 0 roll call vote. Board Members Chowdhury, O'Savio, Vice Chair Fetske, and Chair Blaker-Glass voted "Aye."

5. Adjournment

There being no further business, and without objection, the April 16, 2025, Architectural Review Board regular meeting was adjourned at 7:51 p.m.

Agenda Item: APPLICATION FOR ALTERATION, ARB #25-002, to consider an application for an alteration to a commercial building located at 1051 Elden Street, Herndon, Virginia.

Meeting Date: May 21, 2025

Category: Public Hearings

Prepared by: Angelina Jones, Lead Planner / Design and Development

Description:

This item is for an alteration to the commercial building located at 1051 Elden Street. The applicant proposes to paint the brick-clad portions of the building's exterior with light-colored paint (see below for details). The building's façade (west elevation) is a composite of a central glass curtain wall flanked by brick wings featuring a string of ribbon windows on either side. The north and south elevations are both clad in brick. The brick-clad portions of the facade and the north and south elevations have never been painted. The east elevation (rear) is CMU painted white.

Background:

Case Updates - This memo serves as an addendum to the staff report for the above-referenced case dated May 7, 2025.

Staff requested that the applicant provide technical information for the paint they intend to use on the brick-clad portions of the commercial building at 1051 Elden Street. The ARB requested that the applicant also provide a Photoshopped elevation depicting the color they propose using, as well as a detailed photograph of the texture of the brick.

The applicant has submitted a digital paint chip to indicate the color they propose using (Benjamin Moore - B010 OC-25 Cloud Cover). Additionally, the applicant has noted in writing to staff that they will use an exterior grade, latex-based paint in a matte finish (Benjamin Moore Regal Select Exterior High Build, Flat). The applicant is aware that painting the brick-clad portions of the building will result in additional cyclic maintenance and that latex paint will have the highest maintenance requirements of the different types of paint discussed by staff during the May 7, 2025, ARB Work Session. Staff prepared the requested Photoshopped elevation and detail photograph of the brick in coordination with the applicant (see attachments).

At the work session, two of the six design standards for the Architectural Control District (Town Code of Ordinances, Section 58-96) were discussed in reference to this application. For clarity, those standards in their entirety are as follows:

5. Whether or not the combination of architectural elements proposed for a structure, building or improvement, in terms of design, line, mass, dimension, color, material, texture, lighting, landscaping and roofline and height conform to accepted architectural principles for permanent buildings as contrasted with engineering standards designed to satisfy safety requirements only; and exhibit external characteristics of demonstrated architecture and aesthetic durability.

6. Whether or not, in terms of design, material, texture, color, lighting, landscaping, dimension, line, mass or roof line and height, the proposed structure, building or improvement is designed to serve primarily as an advertisement or commercial display, exhibits exterior characteristics likely to deteriorate rapidly, would be of temporary or short-term architectural or aesthetic acceptability, would be plainly offensive to human sensibilities or would otherwise constitute a reasonable foreseeable detriment to the community.

Generally, staff believes the painting of unpainted masonry proposed in this application is appropriate for the Architectural Control District in reference to these criteria. While painting the brick presents an appearance change, the overall design and architectural character of the building is retained.

Fiscal Impact:

N/A

Staff Recommendation/Next Steps:

Staff has provided two alternative draft resolutions for approval of the application. Draft resolution #1 is a clean approval of the intervention as proposed and the other is conditioned with a requirement to use mineral paint in lieu of latex paint. Draft resolution #2 is intended to address concerns regarding possible degradation of the brick under an elastomeric coating and improved retention of the unpainted brick texture and porosity.

Attachments:

1. Resolution #1 (Proposed)
2. Resolution #2 (Proposed)
3. Paint Technical Information
4. Public Hearing Attachments
5. Architectural Control District Design Criteria Sec. 58-96
6. 05.07.2025 Staff Report
7. Legal Ad

**TOWN OF HERNDON, VIRGINIA
ARCHITECTURAL REVIEW BOARD**

RESOLUTION #1

MAY 21, 2025

Resolution- **to approve ARB #25-002 for alterations to a commercial building located at 1051 Elden Street. The subject property is further identified as Fairfax County Tax Map 0161 02 0023.**

BE IT RESOLVED by the Architectural Review Board of the Town of Herndon, Virginia that:

1. The Architectural Review Board approves ARB #25-002, for alterations to a commercial building located at 1051 Elden Street, Herndon, Virginia, in substantial conformance with the information shown in the case materials reviewed by the ARB at the May 21, 2025, public hearing and with the following finding:
 - a. The proposed painting of the brick-clad elements of the Miesian commercial building, while it diverges from the treatment of brick typical of the International Style, is appropriate in this application given the intent of the applicant to use a color that would potentially be found on buildings of this architectural style, although usually applied to stucco wall surfaces.

**TOWN OF HERNDON, VIRGINIA
ARCHITECTURAL REVIEW BOARD**

RESOLUTION #2

MAY 21, 2025

Resolution- **to approve ARB #25-002 for alterations to a commercial building located at 1051 Elden Street. The subject property is further identified as Fairfax County Tax Map 0161 02 0023.**

BE IT RESOLVED by the Architectural Review Board of the Town of Herndon, Virginia that:

1. The Architectural Review Board approves ARB #25-002, for alterations to a commercial building located at 1051 Elden Street, Herndon, Virginia, in substantial conformance with the information shown in the case materials reviewed by the ARB at the May 21, 2025, public hearing and with the following conditions:
 - a. The proposed paint will be exterior grade, mineral-based, and of a matte finish.
 - b. The applicant shall provide updated application materials to staff for staff approval, to verify compliance with the condition, and to add to the case record.



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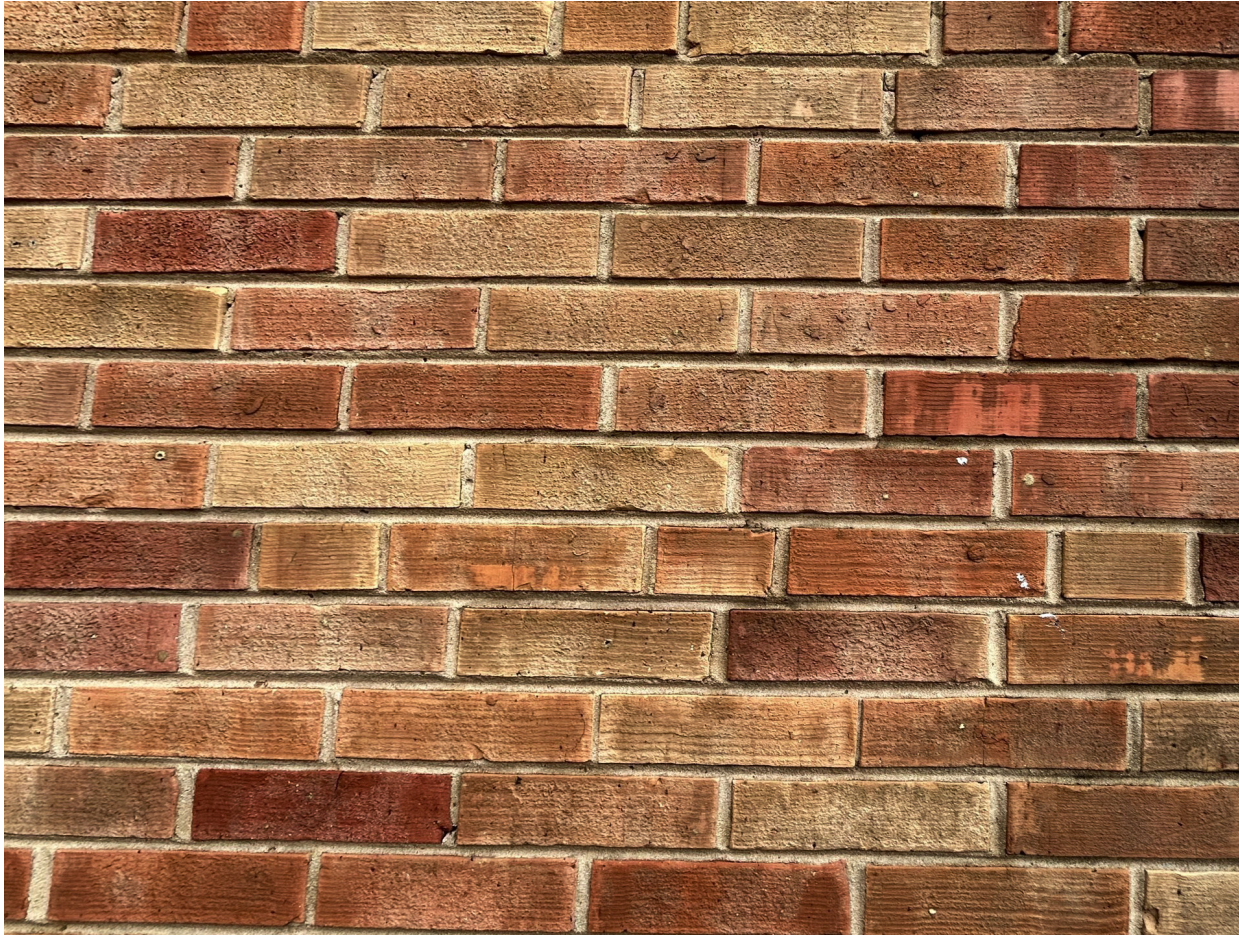
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855











Architectural Control District

Sec. 58-96. - Design criteria.

The board of architectural review and, on appeal, the town council shall use the following standards and criteria in considering applications filed under this article:

- (1) Whether or not the proposed architectural design is suitable for a good suburban community in terms of external architectural features, including signs subject to public view, general design and arrangement, texture, color, line, mass, dimension, material and lighting.
- (2) Whether or not the proposed structure, building or improvement is compatible with existing well-designed structures, acceptable to the board, in the vicinity and in the town as a whole.
- (3) Whether or not, and to what extent, the proposed structure, building or improvement would promote the general welfare and protect the public health, safety and morals by tending to maintain or augment the town's tax base as a whole, generating business activity, maintaining and creating employment opportunity, preserving historical sites and structures and making the town a more attractive and desirable place in which to live.
- (4) Whether or not proposed freestanding buildings use the same or architecturally harmonious materials, color, texture and treatment for all exterior walls; and in the case of partially freestanding buildings, whether or not the same or architecturally harmonious materials, color, texture and treatment are used on all portions of all exterior walls exposed to public view.
- (5) Whether or not the combination of architectural elements proposed for a structure, building or improvement, in terms of design, line, mass, dimension, color, material, texture, lighting, landscaping and roofline and height conform to accepted architectural principles for permanent buildings as contrasted with engineering standards designed to satisfy safety requirements only; and exhibit external characteristics of demonstrated architecture and aesthetic durability.
- (6) Whether or not, in terms of design, material, texture, color, lighting, landscaping, dimension, line, mass or roof line and height, the proposed structure, building or improvement is designed to serve primarily as an advertisement or commercial display, exhibits exterior characteristics likely to deteriorate rapidly, would be of temporary or short-term architectural or aesthetic acceptability, would be plainly offensive to human sensibilities or would otherwise constitute a reasonable foreseeable detriment to the community.

STAFF REPORT

Agenda Item: ARB #25-002; Alteration; Fairfax County Tax Map 0161 02 0023, 1051 Elden Street

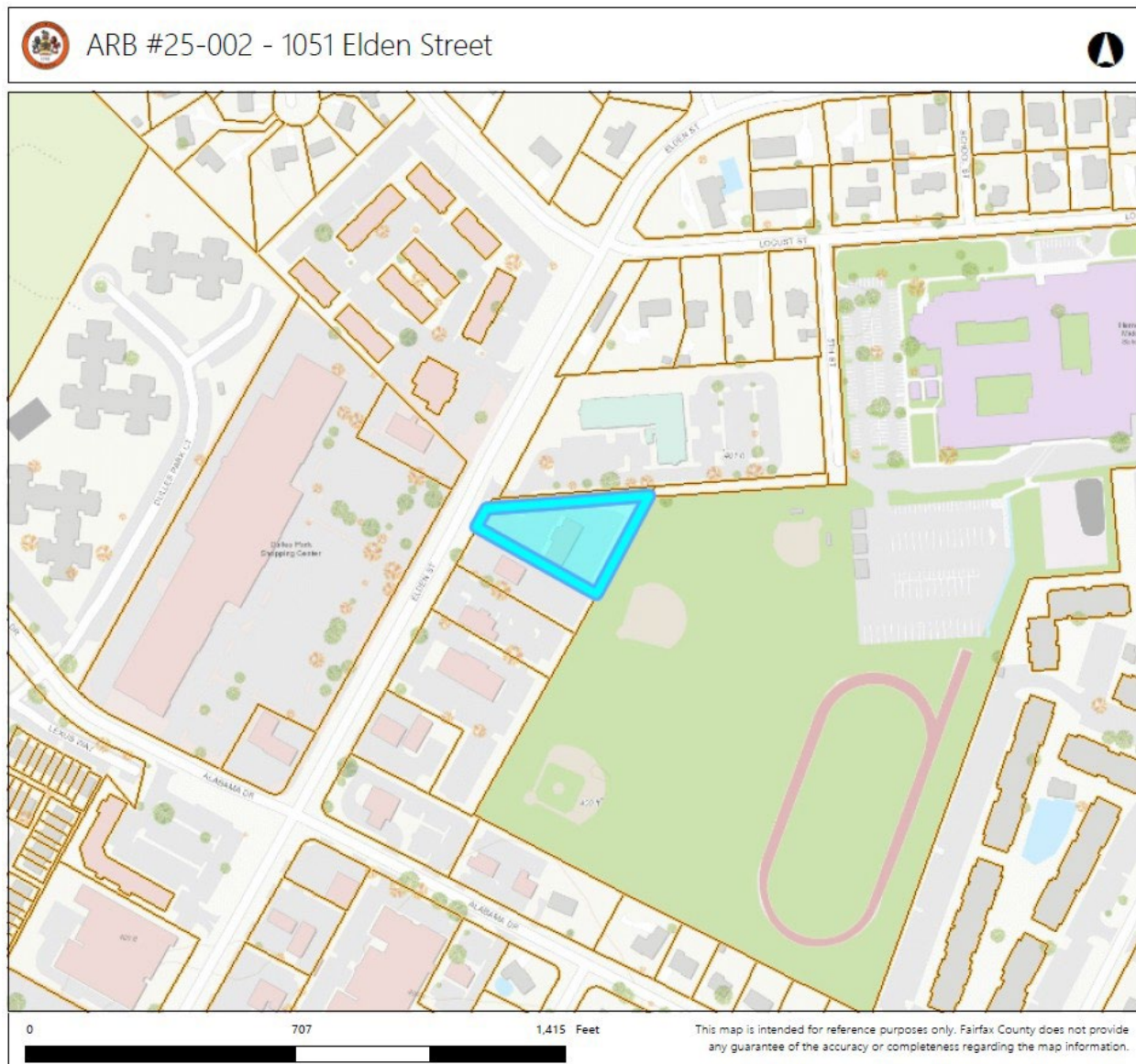
Meeting Date: May 7, 2025

Staff Contact: Angelina R. Jones, Lead Planner – Development & Design

Summary Information:

Proposed Modification	Building alteration		
Address	1051 Elden Street		
Fairfax County Tax Map Number	0161 02 0023		
Owners	Amed Investment LLC c/o Yusuf Mehmetoglu		
Applicant	Yusuf Mehmetoglu		
Business/Organization	District Floor Depot		
Property Use	Commercial		
Zoning District	CS, Commercial Services		
HDO Designation	N/A		
Adjacent Zoning	North: CS, Commercial Services East: R-10, Residential, Single Family South: CS, Commercial Services West: CS, Commercial Services		
Building Type(s)	Multi-story commercial	Date of Construction:	1959
Architectural Style(s)	Miesian, atypical suburban commercial / office expression		
Exterior Material(s)	Composite – Central glass curtain wall on entry, brick exterior wings with ribbon windows		
Neighborhood Design Profile	Existing commercial and office uses		
Comprehensive Plan Land Use Designation	Business Corridor		

Location Map:



Background & Site Description:

Site Description

The property at 1051 Elden Street features a multi-story commercial building constructed in 1959 (see below for additional architectural description). Prior to its current occupancy by District Floor Depot, the building served as commercial space for a variety of other businesses including a bank, medical office, accountant's office, and an insurance office. The property sits on approximately .9 acres.

Architectural Style

Miesian architecture is named for 20th century architect Ludwig Mies van der Rohe and denotes a sub-category of the International Style (c. 1925-Present). This style is characterized by flat roofs, windows set flush to the exterior walls, and lack of ornamentation at doors and windows. This type of building typically features a large window grouping on the façade arranged in a linear configuration.

Additional Background

Most recently, the ARB reviewed and approved an application for signage for this building in 2020 (ARB #20-009). This signage has since been installed. An application for the multi-family residential building at 315 Elden Street provides additional context for this case (ARB #23-007), although each application is individually considered and previous cases do not create precedent. The application for the property at 315 Elden Street considered several alterations to the existing building complex, including painting portions of the brick-clad exterior that were previously unpainted. After requesting that the applicant provide paint specifications, the ARB granted the request to paint the brick portions of the building's exterior.

Case Details & Proposal:

This application proposes painting the brick-clad portions of the exterior of the commercial building sited at 1051 Elden Street with a light color paint. The building's façade (west elevation) is a composite of a central glass curtain wall flanked by red brick wings featuring a string of ribbon windows on either side. The north and south elevations are both clad in brick. The east elevation (rear of the building) is CMU that has been painted white. The brick clad portions of the façade and the north and south elevations have never been painted.

Painting brick is an irreversible action and it creates the need for additional cyclic maintenance to keep the building in good repair and prevent deterioration. Once applied, removal of any type of paint from the building will cause damage to the brick substrate. Typically, cyclic maintenance for unpainted brick cladding consists of repointing about every 25 years or more. In contrast, cyclic maintenance requirements for painted brick surfaces depends largely on the type of paint used. The options are latex paint, silicate mineral paint, or lime wash (also a type of mineral paint).

Latex Paint – Latex paint is an elastomeric coating that must be applied properly in order to perform well and prevent damage to the building envelope to the extent possible. Improperly applied or maintained latex paint is damaging to the substrate as it

traps and holds moisture against the underlying material. Latex paint must be completely removed before the surface is repainted and this process is damaging to the brick substrate. The performance of latex paint and reapplication cycle is highly dependent on how well it is applied.

Silicate Mineral Paint – Silicate mineral paint bonds to the brick, which means that it cannot be removed. The paint therefore wears at the same rate as the brick and will not damage the brick substrate. It does not need to be reapplied as often as latex paint or lime wash. Silicate mineral paints can last decades in good repair if properly applied.

Lime Wash – Similar to silicate mineral paint, lime wash will not damage the brick substrate. However, lime wash wears faster than silicate mineral paint and needs to be reapplied frequently in order to be maintained in good repair. Typically, lime wash should be reapplied about every five years.

Staff Analysis:

Zoning Ordinance Compliance

- Town Code of Ordinances, Section 58-96 – Design criteria
 1. Staff has found that the proposed building alteration meets the applicable standards and requirements of the Town of Herndon Zoning Ordinance.
 2. With the findings expressed below, staff believes the proposed building alteration generally complies with the applicable design criteria within the Town's Architectural Control District as specified in Section 58-96 of the Town Code of Ordinances.
 - a. The alteration is compatible with existing well-designed structures.
 - b. The alteration conforms to accepted architectural principles for permanent buildings.
 - c. The proposed alteration appears to be constructed durably and to be suitable for the enhancement of a good suburban community.
 3. The painting of unpainted brick can have aesthetic impacts beyond a simple change in color. Bricks often have color variation or a range of hues and can also have a range of textures between the brick and the mortar joints. Depending on the type and method of applying paint, those variations and textures may be changed to smoother finishes and a more monotonous aesthetic

which in turn could impact the perceived scale of the building. A thin coat of lime wash might be an option for painting the brick in a manner that retains some of the original variation of the unpainted brick.

4. As detailed above, there are specific types of paints, as well as application and maintenance methods that should be used to keep a painted brick surface in good repair. If paints are not properly applied and maintained, the paint can deteriorate quickly resulting in damage to the brick substrate and unsightliness. Staff is requesting that the applicant provide specifications for the paint to be applied in order to confirm its appropriateness for use on masonry.
5. Staff is requesting that the applicant provide information regarding the items below prior to a recommendation from staff to the Board:
 - a. Paint specifications, including color and paint type (e.g. silicate mineral based).

ARB Alternatives:

The following alternatives are available to the ARB for its decision on #25-002.

1. Approval as proposed
2. Approval with conditions
3. Denial on specific stated grounds
4. Continuance of the application to a future public hearing

Staff Recommendation:

Staff is withholding a recommendation pending further information from the applicant.

Town of Herndon, Virginia Notice of Public Hearing

Notice is hereby given that the **Architectural Review Board** (ARB) of the Town of Herndon, Virginia, will hold a public hearing on Wednesday, May 21, 2025, at 7:30 p.m. in the Herndon Council Chambers Building, located at 765 Lynn Street, Herndon on the following item:

APPLICATION FOR ALTERATION, ARB #25-002, to consider an application for an alteration to a commercial building located at 1051 Elden Street, Herndon, Virginia, located on the east side of Elden Street south of the intersection with Sterling Road and north of the intersection with Alabama Drive. The subject property is further identified as Fairfax County Tax Map 0161 02 0023, is zoned CS, Commercial Service, and consists of 33,408 square feet of land. Applicant: Yusuf Mehmetoglu. Owner: AMED Investment, LLC.

The public is encouraged to participate in the town's public hearing process. Individuals having an interest in the above item are invited to attend the public hearing and state their opinions. Individuals may also submit comments to hdrb.arb@herndon-va.gov.

The proposed item is available for examination by the public at the Department of Community Development, 777 Lynn Street, Herndon, during normal business hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.) and on the town's website www.hernndon-va.gov.

The Town of Herndon supports the Americans with Disabilities Act by making reasonable accommodations for persons with disabilities so that they may participate in services, programs, or activities, offered by the town. Please call (703) 435-6804 to arrange for any accommodation that may be necessary to allow for participation.

Amanda Morrow Kertz, Acting Town Clerk