



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE REGULAR MEETING AGENDA

Town Council Chambers Building
765 Lynn Street, Herndon, VA 20170

Wednesday, August 27, 2025 | 7:00 PM

- 1. Call to Order**
- 2. Comments from the Audience**
Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.
- 3. Comments from the Council Liaison**
- 4. Approval of Minutes**
 - a. April 30, 2025, PBAC Committee Minutes
- 5. Comments**
 - a. Comments from the Staff Members
 - b. Comments from the Committee Members
- 6. Old Business/Project Updates**
 - a. Existing and Upcoming Transportation Projects
 - b. Roadway Safety Action Plan
- 7. New Business**
 - a. Roadway safety audit location
 - b. 2025 Bike Friendly Community application and action plan
 - c. 2025 Pedestrian and Bicycle Safety Awareness Month (October)
 - d. Explore and support efforts to increase PBAC visibility via Town communication platforms
- 8. Adjournment**

Agenda Item: April 30, 2025, PBAC Committee Minutes

Meeting Date: August 27, 2025

Category: Approval of Minutes

Prepared by: Collin Okoniewski, Planning Operations Manager

Description:

This is a request to approve the April 30, 2025, PBAC Meeting Minutes.

Background:

N/A

Fiscal Impact:

N/A

Staff Recommendation/Next Steps:

Recommend approval of the draft April 30, 2025, PBAC Meeting Minutes.

Attachments:

1. April 30, 2025, PBAC Meeting Draft Minutes



HERNDON PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE

Regular Meeting Minutes Wednesday, April 30, 2025

1. Call to Order

Councilmember Cesar del Aguila called the April 30, 2025, Pedestrian and Bicycle Advisory Committee (PBAC) meeting to order at 7:00 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Committee Members Michelle Duquette, Syed Iftikhar, Paul LeReche, Samuel Richardson, Vice Chair James Nardei, and Chair Anne John.

Committee Members Sherry Blanton and Ian MacDonald were absent.

Staff present during the meeting: Bryce Perry, Deputy Director of Community Development; Fadrique Iglesias, Community Planner; SGT Jonathan Sorg, Herndon Police Department; Mike Shindledecker, Transportation Engineer; and Lisa Webster, Administrative Assistant.

Councilmember del Aguila determined there was a quorum of six members present.

2. Organizational Meeting

a. Election of Officers

Chair

Committee Member Duquette motioned to nominate Anne John as Chair. Motion seconded by Committee Member Nardei. The question was called on the motion, which was carried by a 6 - 0 roll call vote. Committee Members Duquette, Iftikhar, LeReche, Richardson, Vice Chair Nardei, and Chair John voted "Aye."

Vice Chair

Vice Chair Nardei nominated himself to be Vice Chair. Motion seconded by Committee Member Richardson. The question was called on the motion, which was carried by a 6 - 0 roll call vote. Committee Members Duquette, Iftikhar, LeReche, Richardson, Vice Chair Nardei, and Chair John voted "Aye."

3. Comments from the Audience

No comments were offered.

4. Comments from the Council Liaison

Councilmember del Aguila discussed the PBAC's mission and applauded the Committee Members for their continued dedication to provide excellent feedback to the Town Council. Councilmember del Aguila also commented on the priority for PBAC with Capital Improvement Projects, a proposal to make Lynn Street one-way to Station Street, the new Herndon Police Department chief, an additional police presence on the bike trails, sharrows, safer streets for cyclists, and the Town Council meeting schedule change to one meeting per month.

5. Approval of Minutes

a. October 23, 2024, PBAC Committee Minutes

Chair John requested amendments to the October 23, 2024, Pedestrian and Bicycle Advisory Committee meeting minutes.

Committee Member Iftikhar motioned to approve the amended October 23, 2024, Pedestrian and Bicycle Advisory Committee meeting minutes. Motion seconded by Committee Member Duquette. The question was called on the motion which was carried by a 6 - 0 roll call vote. Committee Members Duquette, Iftikhar, LeReche, Richardson, Vice Chair Nardei, and Chair John voted "Aye."

6. Old Business/Project Updates

a. Existing and Upcoming Transportation Projects

b. Updates on the Safety Action Plan

c. 2024 Roadway Safety Audit: Results & Next Steps

Chair John recognized Mr. Shindledecker for an update on the Public Improvement Project updates.

Mr. Shindledecker provided updates on: 1) East Spring Street; 2) Central Elden Street; 3) Park Avenue; 4) the Safety Action Plan; 5) the 2024 Roadway Safety Audit (RSA); 6) Herndon Parkway and Crestview Drive; and 7) Alabama Drive and Florida Avenue.

There was a discussion among Committee Members and staff regarding: 1) collecting speed data; 2) an education campaign as part of the larger roadway

safety project; 3) the possibility of flashing LEDs; 4) two historical pedestrian crash locations at South Elden Street and Alabama Avenue; 5) Roadway Safety Audit options; and 6) ADA compliance as a priority for the Town.

Mr. Shindlecker stated that he will figure out a way to share crash data with the PBAC and that the 2025 Roadway Safety Audit will be voted on at the July PBAC meeting.

Mr. Perry and Mr. Iglesias requested Committee Members bring ideas for PBAC priorities for 2025 to the July meeting.

7. New Business

a. 2025 PBAC Priorities & Agendas

b. Renewal of Bicycle Friendly Community

c. 2025 Bike to Work Day

Chair John recognized Mr. Perry for an update.

Mr. Perry provided updates on goals that could be achieved, movement of travel lanes, relocation of power lines, updates on Park Avenue, updates on the Town's ADA plan, and bicycle plans and safety.

There was discussion among the committee members and staff regarding the timeframes for the projects.

Chair John recognized Mr. Iglesias for an update on the Bicycle Friendly Community Accreditation.

Mr. Iglesias stated the Town was awarded bronze status and requested a letter of support from Chair John to upgrade the Town from bronze to gold status.

Mr. Iglesias stated that Bike to Work Day is May 15, 2025.

There was discussion among the committee members and staff regarding possible benefits to local businesses and benefits in increasing the Bicycle Friendly Community Accreditation.

8. Comments

a. Comments from the Staff Members

Staff members commented that the next PBAC meeting will be July 23, 2025, at 7:00 p.m.

b. Comments from the Committee Members

Committee Members offered questions and comments regarding the timeframe for the projects.

9. Adjournment

There being no further business, and without objection, the April 30, 2025, Pedestrian and Bicycle Advisory Committee meeting was adjourned at 8:23 p.m.

Agenda Item: Existing and Upcoming Transportation Projects

Meeting Date: August 27, 2025

Category: Old Business/Project Updates

Prepared by: Fadrique Iglesias, Community Planner

Description:

The discussion will cover infrastructure improvements in the areas outlined below as they relate to pedestrian crossings, bike lanes, and other safety measures to enhance the town's walkability and bikeability.

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None

Agenda Item: Roadway Safety Action Plan

Meeting Date: August 27, 2025

Category: Old Business/Project Updates

Prepared by: Fadrique Iglesias, Community Planner

Description:

The Town of Herndon is developing a comprehensive Roadway Safety Action Plan (RSAP) to make our streets safer for everyone—whether you walk, bike, roll, drive, or take transit. Funded by the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) program, the plan will guide safety investments to reduce and eventually eliminate serious traffic injuries and fatalities.

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None

Agenda Item: Roadway safety audit location

Meeting Date: August 27, 2025

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

Roadway safety audit location for 2025, what areas need attention, and review pedestrian and bicycle crashes (visualize crash data with the committee for consideration).

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None

Agenda Item: 2025 Bike Friendly Community application and action plan

Meeting Date: August 27, 2025

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

In 2021, the League of American Bicyclists recognized the Town of Herndon as a Bronze-level Bicycle Friendly Community. Earlier this month, the Town submitted its renewal application with updated supporting materials. The Pedestrian and Bicycle Advisory Committee (PBAC) can leverage this process to guide future initiatives and identify opportunities for advancing Herndon's bicycle infrastructure and programs.

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None

Agenda Item: 2025 Pedestrian and Bicycle Safety Awareness Month (October)

Meeting Date: August 27, 2025

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

This item will provide an overview of the Town's planned community engagement efforts for the 2025 Pedestrian Safety Month in October. It will highlight potential outreach initiatives at Herndon schools and outline educational campaigns that will promote pedestrian safety awareness and encourage active participation from Herndon residents.

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None

Agenda Item: Explore and support efforts to increase PBAC visibility via Town communication platforms

Meeting Date: August 27, 2025

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

Explore and support opportunities to enhance PBAC visibility through Town communication platforms, including the Town newsletter, school outreach initiatives, and potential community partnerships.

Background:

Fiscal Impact:

Staff Recommendation/Next Steps:

Attachments:

None