



TOWN COUNCIL REGULAR MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170

Wednesday, November 12, 2025 | 7:00 PM

1. Call to Order

2. Pledge of Allegiance to the Flag of the United States of America

3. Presentations/Reports/Comments

- a. Presentation of the Town's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2025 by Brown Edwards and Company, LLP, Certified Public Accountants
- b. Town Manager Report
- c. Councilmember Comments

4. Comments from the Audience

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

5. Public Hearings

- a. Ordinance 25-O-21 to adopt Zoning Ordinance Text Amendment ZOTA #25-05, to amend Chapter 78 (ZONING), Article XV (Decision-Making Authorities, Application Review and Permitting), to update sections for conformance with the Code of Virginia, to clarify notice requirements, and make other housekeeping amendments as deemed necessary and appropriate
- b. Ordinance 25-O-22 to adopt Subdivision Ordinance Text Amendment SOTA #25-01 to amend Chapter 70 (SUBDIVISION OF LAND), Article I (Subdivisions Generally), and Article II (Subdivision Review Procedures and Requirements), to update sections for conformance with the Code of Virginia, to clarify certain processes and make other housekeeping amendments as deemed necessary and appropriate

- c. Ordinance 25-O-23 to request the 2026 Virginia General Assembly amend the Charter of the Town of Herndon, Chapter 4, regarding the Town Manager to permit the Town Council flexibility to contract with the Town Manager regarding the location of their residence, and to clarify the duties of the Town Manager relative to employees consistent with Chapter 54 of the Town Code
- d. Ordinance 25-O-24 to request the 2026 Virginia General Assembly amend the Charter of the Town of Herndon, Chapter 5, regarding appointive offices to clarify that the Town Council shall have two appointive officers; the Town Manager and the Town Attorney and that the Town Manager has authority to employ any deputies and assistants to these appointive officers pursuant to Chapter 54 of the Town Code relating to Personnel
- e. Ordinance 25-O-25 to request the 2026 Virginia General Assembly amend the Charter of the Town of Herndon, Chapter 6.1, to repeal Sec. 6.1:2 regarding deputies and assistants to the Town Attorney
- f. Ordinance 25-O-26 to request the 2026 Virginia General Assembly amend the Charter of the Town of Herndon, Chapter 7 Miscellaneous, to repeal Sec. 7.5 regarding Town of Herndon School Board

6. General

- a. Resolution 25-G-61 to adopt the Town of Herndon's 2026 Legislative Program
- b. Ordinance 25-O-27 to amend the Fiscal Year (FY) 2026 Adopted Budget for the General Fund
- c. Ordinance 25-O-28 to amend Chapter 66 (STREETS, SIDEWALKS AND CERTAIN OTHER PUBLIC PLACES), Article I (In General), to add a new section 66-1.1 (Duty of property owners and tenants to remove snow from sidewalks)

7. Consent

- a. Resolution 25-G-62 to appoint the Town Council Liaison and Alternate Liaison to the Herndon Youth Engagement Policy
- b. Resolution 25-G-63 to appoint a member to the Board of Building Code Appeals
- c. Resolution 25-G-64 to reappoint a member to the Board of Zoning Appeals
- d. Approval of Minutes
- i. October 28, 2025, Town Council Regular Meeting Minutes

8. Adjournment

Interpretación en Español está disponible en esta sesión.