



HERNDON PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE

Regular Meeting Minutes Wednesday, January 28, 2026

1. Call to Order

Chair John called the January 28, 2026, Pedestrian and Bicycle Advisory Committee meeting to order at 7:03 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. Committee Members in attendance: Mark Burd, Michelle Duquette, Ian MacDonald, Paul LeReche, Vice Chair James Nardei, and Chair Annie John.

Council Liaison Cesar del Aguila was present.

Committee Members Sherry Blanton, Samuel Richardson, and Syed Iftikhar were absent.

Staff present during the meeting: Mike Shindledecker, Transportation Engineer; Fadrique Iglesias, Community Planner; and Becky Skillin, Deputy Town Clerk.

Chair John determined there was a quorum of six members present.

2. Organizational Meeting

a. Election of Chair and Vice Chair

Chair John stated the first item of business was the election of the Chair and Vice Chair for the 2026 term of the Pedestrian and Bicycle Advisory Committee (PBAC).

Nomination and Vote
Chair of PBAC

Chair John called for nominations for Chair of the Pedestrian and Bicycle Advisory Committee. Committee Member LeReche moved to nominate Chair Annie John. There was discussion among Committee Members on these nominations. Committee Member LeReche withdrew his nomination.

Chair John motioned to nominate Committee Member Ian MacDonald for Chair of the Pedestrian and Bicycle Advisory Committee, and Committee Member Duquette seconded. The question was called on the motion, which was carried by a 6 - 0 roll call vote. Committee Members Burd, Duquette, LeReche, MacDonald, Vice Chair Nardei, and Chair John voted "Aye." Committee Members Blanton, Iftikhar, and Richardson were absent.

Upon election, Ian MacDonald assumed the role of Chair and presided over the remainder of the meeting.

Nomination and Vote Vice Chair of PBAC

Chair MacDonald called for nominations for Vice Chair of the Pedestrian and Bicycle Advisory Committee. Committee Member LeReche moved to nominate Vice Chair James Nardei for Vice Chair, and Committee Member Duquette seconded. There was discussion on this nomination. The question was called on the motion, which failed by a 2 - 4 roll call vote. Committee Members Burd and LeReche voted "Aye." Committee Members Duquette, MacDonald, Nardei, and John voted "No." Committee Members Blanton, Iftikhar, and Richardson were absent.

Committee Member Duquette motioned to nominate Committee Member John as Vice Chair. There was discussion on this nomination. The question was called on the motion, which carried by a 6 - 0 roll call vote. Committee Members Burd, Duquette, John, LeReche, MacDonald, Vice Chair Nardei, and Chair MacDonald voted "Aye." Committee Members Blanton, Iftikhar, and Richardson were absent.

3. Approval of Minutes

a. August 27, 2025 Pedestrian and Bicycle Advisory Committee Minutes

Committee Member LeReche moved to approve the August 27, 2025 Pedestrian and Bicycle Advisory Committee Draft Minutes, and Committee Member Duquette seconded. The question was called on the motion, which was carried by a 6 - 0 roll call vote. Committee Members Burd, Duquette, LeReche, MacDonald, Vice Chair Nardei, and Chair John voted "Aye." Committee Members Blanton, Iftikhar, and Richardson were absent.

4. Comments

a. Comments from the Staff Members

Chair MacDonald invited staff for comments on business pertaining to the Pedestrian and Bicycle Advisory Committee:

Mike Shindledecker, Transportation Engineer, discussed upcoming projects, including the Road Safety Action Plan, and completed street improvements.

Fadrique Iglesias, Community Planner, provided an update on the League of American Bicyclists award. Herndon was re-issued a bronze award and additional feedback will be shared when available.

Sgt. Jonathan Sorg, Herndon Police Department, provided comments about traffic cameras.

There was discussion among staff and Committee Members including:

1. Items for this budget cycle.
2. Traffic cameras.
3. The prioritization process for snow removal and Town Council's resolution
4. Pedestrian safety in snowy conditions.
5. Watching current pedestrian patterns during snow conditions to plan for next year's snow removal plan.

b. Comments from the Committee Members

Committee Members made comments on business pertaining to the Pedestrian and Bicycle Advisory Committee, including:

Committee Member LeReche: made comments about parking enforcement in certain locations in Town. Mr. Shindledecker, Transportation Engineer, noted that HPD can enforce parking infractions, and concerned citizens can call the non-emergency line at HPD.

Committee Member Duquette: made comments on snow removal, particularly around the bus stops, and coordination with locations that are owned by Fairfax County.

Chair MacDonald: made comments about ongoing school bike maintenance committees at Herndon Middle School and that NovaParks has made progress on the W&OD trail for snow removal.

Vice Chair John: requested to change the agenda so that comments from committee members come at the end of the meeting.

c. Comments from Citizens

Chair MacDonald reviewed the process for providing citizen comments before the Pedestrian and Bicycle Advisory Committee. The following citizens provided comments:

A member of the public asked about trail ownership.

5. Old Business/Updates

a. PBAC Committee Mission Review

Chair MacDonald recognized Fadrique Iglesias, Community Planner, who reviewed the PBAC Committee's mission: to improve the quality of life in the Town of Herndon through the promotion of safe walking and bicycling as a viable means of transportation and physical activity, and provide advice to the appropriate bodies on matters relating to bicycle and pedestrian issues in Town. Mr. Iglesias also highlighted the Town's five strategic focus areas and guiding principles.

There was discussion among staff and the Pedestrian and Bicycle Advisory Committee on this item. Vice Chair John asked the committee members to consider the purpose, mission, and goals to make the most of the committee. Council Liaison del Aguila made comments about bringing ideas to the Town Council for consideration in budget planning.

b. Roadway Safety Action Plan (RSAP)

Chair MacDonald recognized Mike Shindledecker, Transportation Engineer, to begin the discussion of Roadway Safety Action Plan (RSAP).

Mr. Shindledecker explained the purpose and process of making the Roadway Safety Action Plan and noted the Planning Commission will work with the Town Council to move these plans forward. The presentation outlined the Town's primary goal of eliminating roadway fatalities and serious injuries through a data-driven and community-focused approach; a secondary priority is convenience. He stated that the plan uses crash data to identify priority corridors and risk factors and emphasize pedestrian and bicyclist safety. Strategies discussed included engineering, education, enforcement, and policy actions, as well as coordination with regional and state partners to support long-term roadway safety improvements. Mr. Shindledecker reviewed timelines for grants and noted that public engagement drives the process but includes other input. Town Council work sessions will include additional details in the RSAP and feed into the Comprehensive plan. A full report is in development.

There was discussion among staff and the Pedestrian and Bicycle Advisory Committee on this item, including:

1. Accessibility and safety in the audit.
2. Additional sidewalks in new areas.
3. Concern about crashes on Van Buren Street.
4. Traffic gardens to teach children bike safety.
5. Communication with staff.
6. Data availability to the public.
7. The phased approach to the RSAP.
8. Placemaking.
9. Health outcomes.

Following discussion, and with the consensus of the Pedestrian and Bicycle Advisory Committee, staff will share the next report when available, and the Committee was invited to share comments via the public engagement process.

6. New Business

a. Micromobility Options and Pilot Programs: Capital Bikeshare

Chair MacDonald recognized Mr. Iglesias, Community Planner, to begin the discussion of Micromobility Options and Pilot Programs: Capital Bikeshare.

Mr. Iglesias opened the presentation by defining micromobility, discussed options in Herndon with new Transit-Related Growth, and explained the results of pilot programs in other jurisdictions. The presentation reviewed the Capital Bikeshare system.

There was discussion among staff and the Pedestrian and Bicycle Advisory Committee on this item, including:

1. Continuing this item to the next meeting for a more robust discussion.
2. Budgetary considerations for the Town to absorb the cost of installing the stations and purchasing the bikes.

Following discussion, and with the consensus of the Pedestrian and Bicycle Advisory Committee, staff will continue the presentation at upcoming meetings.

b. Community Engagement & Outreach

Chair MacDonald recognized Fadrique Iglesias, Community Planner, to begin the discussion of Community Engagement & Outreach.

There was discussion among staff and the Pedestrian and Bicycle Advisory Committee on this item, including:

1. Safety Awareness Month in October.
2. PBAC assistance in Town social media campaigns.
3. The American Council of the Blind of Virginia.
4. Working with schools.
5. Providing content to the Parks and Recreation Newsletter.
6. Upcoming cycling events.

7. **Adjournment**

There being no further business, and without objection, Chair MacDonald adjourned the January 28, 2026, Pedestrian and Bicycle Advisory Committee Meeting at 8:59 p.m.



Becky Skillin
Deputy Town Clerk



Minutes approved by the Pedestrian and Bicycle Advisory Committee: **March 25, 2026.**

[Note: Approved resolutions and ordinances are on file in the Department of Community Development.]