

**HERNDON BOARD OF ZONING APPEALS**  
**Regular Meeting Minutes**  
**Thursday, January 22, 2026**

**1. Call to Order**

Chair Pierce called the January 22, 2026, Board of Zoning Appeals Regular Meeting to order at 7:00 p.m. in the Town of Herndon Council Chambers building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Barry Clendenin, Frank Donadio, Vice Chair Stevan Porter, and Chair Cari Lyn Pierce.

Staff present during the meeting: Lauri Sigler, Deputy Town Attorney; David Stromberg, Zoning Administrator; Margie Tacci, Deputy Town Clerk.

Chair Pierce noted we have a quorum and tonight's meeting is an organizational meeting to formally appoint a Chair, Vice Chair, Secretary and Parliamentarian to the Board of Zoning Appeals.

**2. Organizational Meeting**

**a. Election of Officers**

Nomination and Vote  
Chair of the Board of Zoning Appeals

Chair Pierce called for a motion to nominate the Chair for the Board of Zoning Appeals (BZA).

Board Member Donadio nominated Cari Lyn Pierce as Chair for a one-year term effective January 22, 2026.

Vice Chair Porter moved to approve the nomination of Chair Cari Lyn Pierce. Motion seconded by Board Member Donadio.

Responding to a question from Chair Pierce, Lauri Sigler, Deputy Town Attorney, stated that any member could vote on this motion.

The question was called on the motion, which was carried by a 4-0 roll call vote. The vote was: Board Members Clendenin, Donadio, Vice Chair Porter, and Chair Pierce voting "Aye."

Nomination and Vote  
Vice Chair of the Board of Zoning Appeals

Chair Pierce called for a motion to nominate the Vice Chair for the Board of Zoning Appeals.

Board Member Clendenin nominated Stevan Porter as Vice Chair for a one-year term effective January 22, 2026.

Board Member Clendenin motioned to approve the nomination of Vice Chair Stevan Porter. Motion seconded by Board Member Donadio.

Chair Pierce called for a discussion on the motion. The question was called on the motion, which was carried by a 4 - 0 roll call vote. The vote was: Board Members Clendenin, Donadio, Vice Chair Porter, and Chair Pierce voting "Aye."

Nomination and Vote  
Secretary of the Board of Zoning Appeals

Chair Pierce called for a motion to designate the Zoning Administrator or their designee as the Secretary for the Board of Zoning Appeals.

Vice Chair Porter motioned to designate the Zoning Administrator or their designee as Secretary for a one-year term effective January 22, 2026. Motion seconded by Board Member Donadio.

Chair Pierce called for a discussion on the motion. The question was called on the motion, which was carried by a 4 - 0 roll call vote. The vote was: Board Members Clendenin, Donadio, Vice Chair Porter, and Chair Pierce voting "Aye."

Nomination and Vote  
Parliamentarian of the Board of Zoning Appeals

Chair Pierce called for a motion to designate the Town Attorney or their designee as Parliamentarian for the Board of Zoning Appeals.

Vice Chair Porter motioned to designate the Town Attorney or their designee as Parliamentarian for a one-year term effective January 22, 2026. Motion seconded by Board Member Clendenin.

The question was called on the motion, which was carried by a 4-0 roll call vote. The vote was: Board Members Clendenin, Donadio, Vice Chair Porter, and Chair Pierce voting "Aye."

**3. Approval of Minutes**

**a. December 18, 2025, Board of Zoning Appeals Meeting Minutes**

Board Member Clendenin moved to approve the December 18, 2025, Board of Zoning Appeals Meeting Minutes. Motion seconded by Board Member Donadio.

Chair Pierce called for a discussion on the motion. The question was called on the motion, which was carried by a 4-0 roll call vote. The vote was: Board Members Clendenin, Donadio, Vice Chair Porter, and Chair Pierce voting "Aye."

**4. Comments**

**a. Comments from the Staff Members**

Chair Pierce recognized staff members for comments.

David Stromberg, Zoning Administrator, congratulated Chair Pierce, Vice Chair Porter, and the members of the Board. He stated that he is looking forward to the coming year and noted that the Town Council is currently working to fill the existing vacancy on the Board. He added that the Board will be notified once an appointment has been made and concluded by wishing everyone a safe weekend.

**b. Comments from the Board Members**

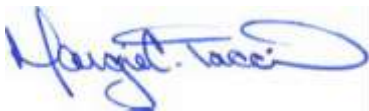
No comments were provided.

**c. Comments from Citizens**

No members of the public provided comments.

**5. Adjournment**

There being no further business, and without objection, Chair Pierce adjourned the January 22, 2026, Board of Zoning Appeals Regular Meeting at 7:06 p.m.



**Margie C. Tacci**  
**Deputy Town Clerk**



**Minutes approved by Board of Zoning Appeals: June 25, 2026**

[Note: approved resolutions and ordinances are on file in the Department of Community Development.]