



**HERNDON HISTORIC DISTRICT REVIEW BOARD
Regular Meeting Minutes
Wednesday, May 15, 2024**

1. Call to Order

The Historic District Review Board met in a regular meeting on Wednesday, May 15, 2024, at 7:02 p.m. in the Town of Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Board Members Lauren Edmondson, Melody Fetske, Amy Oleinick, Paul LeReche, Vice Chair Eric Boll, and Chair Leslie Blaker-Glass. Board Member William Savage was absent.

Staff present during the meeting: Tamsin Himes, Lead Planner; Lauri Sigler, Deputy Town Attorney; and Aaron Zoellick, Clerk of Boards and Commissions.

Chair Blaker-Glass called the meeting to order at 7:02 p.m. and stated that five members of the Historic District Review Board were present which constituted a quorum.

Vice Chair Eric Boll arrived at 7:13 p.m.

2. Approval of Minutes

a. March 6, 2024, Historic District Review Board Work Session Minutes

b. March 20, 2024, Historic District Review Board Regular Meeting Minutes

Board Member Fetske motioned to approve the March 6, 2024, Historic District Review Board work session minutes, and the March 20, 2024, Historic District Review Board regular meeting minutes.

Motion seconded by Board Member Oleinick.

The question was called on the motion, which was approved by a 4-0-1 roll call vote.

The vote was Board Members Edmondson, Fetske, Oleinick, and Chair Blaker-Glass voting "Aye."

Board Member LeReche abstained.

Vice Chair Boll was absent from the vote.

3. Comments

a. Comments from Staff Members

Ms. Himes updated the board members on the calendar dates for the June and July meetings.

b. Comments from Board Members

Chair Blaker-Glass welcomed Paul LeReche to the Historic District Review Board.

c. Comments from Citizens

Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.

No comments were provided.

4. Public Hearings

a. HDRB #24-002 Grace Street Setback Reduction

Chair Blaker-Glass opened the public hearing and called on Ms. Himes for the staff presentation.

Ms. Himes delivered the staff presentation dated May 15, 2024, which is on file with the Department of Community Development. Ms. Himes stated that staff is recommending approval of HDRB #24-002 in accordance with the draft resolution with conditions.

Ms. Sigler provided clarification on the draft resolution.

Chair Blaker-Glass recognized the applicant to provide comments.

The property owner, Mujtaba Mujahid was present and provided brief comments.

There was discussion among the board members, staff, and the property owner on this item, including:

- (1) Clarification on the future plans for the home.
- (2) The height of adjacent properties. Ms. Himes stated that staff could help the property owner get this information.
- (3) Ceiling heights.
- (4) Concerns regarding building massing and height. Chair Blaker-Glass encouraged the applicant to work with staff on the future design.
- (5) Clarification regarding staff's design recommendations.

- (6) Historic architectural design and style and the differences between modern and contemporary architectural design.
- (7) The importance of the architect being familiar with historic designs.
- (8) The importance of the architect, the property owner, and staff working together on this project.
- (9) Clarification that the bump out and porch are behind the proposed setbacks.
- (10) Clarification on the allowed elevation for the first floor. Ms. Himes stated that the first floor cannot be more than two feet from the grade.

Mr. Mujahid inquired if a mix of two different architectural styles could be used in the design. Ms. Himes stated that it is best to stick to one design style.

Chair Blaker-Glass recognized members of the public to provide comments.

No comments were offered.

Chair Blaker-Glass closed the public hearing and moved to the board level for discussion.

Board Member Fetske motioned to approve HDRB #24-002 in accordance with the draft resolution.

Motion seconded by Vice Chair Boll.

The question was called on the motion, which was carried by a 6-0 roll call vote.

The vote was: Board Members Edmondson, Fetske, Oleinick, LeReche, Vice Chair Boll, and Chair Blaker-Glass voting "Aye."

Board Member Savage was absent from the vote.

5. Adjournment

There being no further business, and without objection, the May 15, 2024, Historic District Review Board regular meeting was adjourned at 7:59 p.m.

A handwritten signature in black ink that reads "Aaron Zoellick". The signature is fluid and cursive, with the first name "Aaron" and last name "Zoellick" clearly distinguishable.

Aaron Zoellick
Clerk of Boards and Commissions

Minutes approved by the Historic District Review Board: June 26, 2024