



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE REGULAR MEETING AGENDA

Town Council Chambers
765 Lynn Street, Herndon, VA 20170

Wednesday, July 24, 2024 | 7:00 PM

- 1. Call to Order**
- 2. Comments from the Audience**
Members of the public may, for one 3-minute period, provide public comments, requests, consent or general item comments, and comments on matters not included on the agenda.
- 3. Approval of Minutes**
 - a. April 24, 2024, PBAC Meeting Minutes
- 4. Old Business/Project Updates**
 - a. Public Improvement Project Updates
- 5. New Business**
 - a. Update Traffic Calming Guidelines
 - b. Roadway Safety Plan - Tactical Response
- 6. Comments**
 - a. Comments from the Staff Members
 - b. Comments from the Committee Members
- 7. Adjournment**

Agenda Item: April 24, 2024, PBAC Meeting Minutes

Meeting Date: July 24, 2024

Category: Approval of Minutes

Prepared by: Collin Okoniewski, Planning Operations Manager

Description:

This is a request to approve the April 24, 2024, PBAC Meeting Minutes.

Background:

N/A

Budget Impact:

N/A

Recommendation:

Approval, as presented.

Attachments:

1. April 24, 2024, PBAC Meeting Draft Minutes



HERNDON PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE
Regular Meeting Minutes
Wednesday, April 24, 2024

1. Call to Order

Chair del Aguila called the April 25, 2024, Pedestrian and Bicycle Advisory Committee (PBAC) to order at 7:01 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Chair Cesar del Aguila, Vice Chair Annie John and Committee Members: Sherry Blanton, Darryl Branting, Michelle Duquette, Syed Iftikhar, Ian MacDonald, Michael McFarlane, and James Nardei. Committee members Janis Linkov-Johnson and William Savage were absent

Staff members present: Bryce Perry, Deputy Director of Community Development; Fadrique Iglesias, Community Planner; Bob Williams, Director of Parks & Recreation; Sgt. Jonathan Sorg, Herndon Police Department; Mike Shindledecker, Transportation Engineer; and Lisa Webster, Administrative Assistant.

Determination of a Quorum

Chair del Aguila stated that six members of the Pedestrian and Bicycle Advisory Committee were present, which constituted a quorum.

2. Comments from the Audience

Chair de Aguila called for comments from any member of the public. No comments were offered.

3. Approval of Minutes

a. January 29, 2024, PBAC Committee Meeting Minutes

Committee Member Branting motioned to approve the January 29, 2024, PBAC meeting minutes. The motion was seconded by Committee Member Duquette.

The question was called on the motion which carried by a vote of 6-0. The vote was: Committee members Blanton, Branting, Duquette, McFarlane, Vice Chair John, and Chair del Aguila voting "Yes". Committee members Iftikhar, MacDonald, and Nardei had not yet arrived.

4. Old Business/Project Updates

a. **Central Elden Walkability Improvements**

Chair del Aguila recognized Bryce Perry, Deputy Director of Community Development for an update on the Central Elden walkability improvement project.

During the recognition Committee members Nardei and Iftikhar arrived at 7:03 p.m.

Mr. Perry provided a presentation of the project on the south side of Elden Street and spoke about the funding difficulties associated with the project. Mr. Perry stated that initial grant funding was approved in 2019. However, due to COVID constraints, the Town was not able to access the funding. The Town successfully applied for the funding and its use was approved in FY2024.

Chair del Aguila called on Mike Shindledecker, Transportation Engineer, to provide additional updates on other town-wide transportation projects.

East Spring Street Widening

Scope: Intersection crosswalk enhancements and installation of 2,000 feet of cycle track

Status: Construction Ongoing

Schedule: Winter 2024 (VDOT-administered project)

East Elden Street

Scope: Utility relocation (undergrounding) and corridor improvements (enhanced crosswalks, bicycle lanes, and streetscape improvements)

Status: Pre-construction and design

Schedule:

+VDOT-administered project

+Utility winter/spring 2024-2026

+Streetscape elements 2026-2029 (dependent on funding)

Sugarland Run North Stream Restoration

Scope: Stream restoration, refurbishment of recreational facility

Status: Design phase

Schedule: Fall 2024-2025

Hunters Creek Pedestrian Bridge Replacement

Scope: Total replacement and reconstruction of pedestrian bridge with minor stream restoration elements

Status: Permitting and Contracting

Schedule: Spring 2024- Winter 2024

5. New Business

a. Roadway Safety Plan

Mr. Shindlecker provided information for the following as they relate to the Roadway Safety Plan:

Data-Analysis

- Driven approach to identifying safety concerns
- Selecting appropriate, researched, and nationally recognized countermeasures
- On March 19th, an analysis was presented to the Town Council.
- The presentation and recording are available in the CivicPlus portal.

Crash Data information

- A history of crash records; back to 2018.
- The use of crash data as an indicator – we want to answer the question: “Did it work?”

Goal and Timeline

- In April 2024, a grant was submitted to the USDOT
- A review of critical crash locations will be completed, based on preliminary data to prioritize safety

Safety Action Plan

- Pending grant approval will start in 2025
- Approval of this federal grant will provide the Town with more options for funding and resources, access to data analysis, public involvement, equity factors, and transparency reporting, among others.
- Further updates will provide updates at the next meeting

Mr. Shindlecker provided information on the following projects
Ferndale Avenue

- Scope of project: to add bump-outs and pedestrian crosswalks at intersections between Herndon Parkway and Park Avenue
- Public meeting is currently scheduled for June 13, 2024

- Status: Design/Public Engagement
- Schedule: 2025 – 2026

Crestview Drive and W&OD Trail Crossing

- Scope: modify signage at the trail crossing
- Status: Permitting and agreements with NVRPA
- Schedule: Summer 2024

b. Traffic Calming Guide

Mr. Shindlecker notified the committee that Public Works staff had been working on an update to the 2011 Traffic Calming Guide. Mr. Shindlecker announced that there would be a shift in the guide's focus in general and that the new guide would include:

- Elements of both traffic-calming and crosswalk location/design.
- A focus on bringing our Town standards into compliance with updated Federal standards.
- An improved process and procedure for the submission of roadway concerns, along with a revision to internal processes set up to keep the document up to date and relative.
- Industry best practices as standards for the Town's public works.

The final draft is currently being reviewed/revised, and the expectation is for staff to bring a staff report and resolution before the Town Council in the summer of 2024.

6. Comments

a. Comments from the Staff Members

Chair del Aguila recognized staff for additional comments.

Mr. Shindlecker provided additional information on other projects that DPW would be working on including the restriping of Sterling Road during the week of May 13 and installing a stop sign and updated high-visibility crosswalks at the intersection of Grant Street and Filmore Street sometime this summer.

Mr. Shindlecker also provided an additional update on the Hunters Creek pedestrian bridge project. He advised that there could be a delay due to the bridge being located in a wetland area. This will require the approval from the Army

Corps of Engineers (USACE) which could take anywhere between 1 to 9 months for review. The reopening of the bridge is expected in Spring of 2025.

Mr. Perry notified the committee that the Trans-Related Growth (TRG) Area Small Area Plan was adopted by the Town Council on Tuesday, April 24, 2024. Mr. Perry added that there has been interest indicated by developers for projects in the TRG and the HTOC, and that the Department of Community Development has received requests for pre-application meetings with staff to initiate a few projects.

Mr. Iglesias provided information on this season Farmers Market, which will begin on Thursday, May 2nd. The market will be held with new hours from 8:00am - 12:00pm. He advised that 17 vendors are enrolled, and there are a couple of new additions. Several members inquired about a weekend Farmers Market that was proposed last year but staff indicated that although there was interest in moving the date utilizing a new vendor, they could not efficiently organize a market schedule for 2024. Talks on this change will continue with the possibility for a change in 2025.

Bob Williams, Director of Parks and Recreation stated that the Town will be participating for the 14th year in the Annual Bike to Work Day event. Bike to Work Day will be held on May 17, 2024 from 6:00 a.m. to 10:00 a.m. Pre-registration is open and t-shirts will be provided to registered participants.

Sgt. Sorg provided an updates concerning the motorcycle traffic unit, and stated that the officers operating on motorcycles were still in training, but the division should be operational in June or July of this year. Sgt. Sorg also provided some information on the Elden Street accident that occurred that resulted in an overturned car in the downtown area.

b. Comments from the Committee Members

Chair del Aguila recognized committee members for additional comments.

Committee Member McFarlane addressed the issue about the Hunters Creek pedestrian bridge replacement and inquired if a temporary bridge could be put in for this summer to help with the foot traffic to the swimming pool. Chair del Aguila suggested that residents notify council members to bring this issue up before the Town Council in the coming weeks.

Vice Chair John and Committee Member McFarland inquired about a potential motorcycle noise problem, especially in the area around Spring and Monroe Streets.

Committee Member MacDonald discussed the laws and issues surrounding

yielding to pedestrians and cyclists in crosswalk areas with flashing lights.

Committee members discussed “weird” confusing marking in crosswalk area and the updated Virginia laws concerning speed limits.

Committee members discussed the automobile accident on Elden Street where a car ended upside down on the roof; inquired about injuries. Sgt. Sorg provided some additional information.

Committee Members discussed road safety and adding speed bumps in some areas like on Alabama Drive.

Committee Member Nardei inquired when Friday Night Live would start. Staff stated that the event would begin on May 3, 2024.

Committee Member Duquette reminded staff that all written studies must be available to the visually impaired following ADA compliance on the Town’s website.

7. Adjournment

There being no further business, Chair del Aguila adjourned the April 25, 2024 Pedestrian and Bicycle Advisory Committee meeting at 8:07 pm.

Agenda Item: Public Improvement Project Updates

Meeting Date: July 24, 2024

Category: Old Business/Project Updates

Prepared by: Fadrique Iglesias, Community Planner

Description:

Updates on the recent completion of projects relevant to the committee's mission. The updates include a brief overview of project timelines and a summary of the projects' impacts on pedestrian and bicycle safety and accessibility.

Background:

None.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None

Agenda Item: Update Traffic Calming Guidelines

Meeting Date: July 24, 2024

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

Staff retained an engineering consultant to collect industry best practices and research methods currently used in similar communities to intake, evaluate, and implement traffic calming measures and crosswalk treatments. This information was consolidated and structured into a new standard for Town staff, developers, and others to follow. The guide was reviewed by the Town's Traffic Engineering Improvement Committee, Town manager, Town Council, and adopted as ordinance on July 16, 2024.

Background:

This updated document replaced the 2011 Neighborhood Traffic Calming Guide. It now serves as a comprehensive resource that outlines Herndon's policy and procedures. It provides a clear pathway for citizens to submit roadway safety concerns, helping to improve safety and accessibility for all roadway users.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None

Agenda Item: Roadway Safety Plan - Tactical Response

Meeting Date: July 24, 2024

Category: New Business

Prepared by: Fadrique Iglesias, Community Planner

Description:

The Town is working proactively to reduce and, ideally, eliminate serious injury and fatal crashes that affect all roadway users. The second step in the Town's Roadway Safety Plan is to use data to identify critical crash locations and prepare near-term countermeasures. This Tactical Plan will use a roadway safety audit process to investigate two locations this fall.

Background:

The Town was successful in application a US Department of Transportation grant under the Safe Streets and Roads for All (SS4A) program. The awarded grant funds will be directed towards the development of a Safety Action Plan for the Town. In the interim, staff are conducting near-term, tactical safety improvements at critical locations.

Budget Impact:

N/A

Recommendation:

N/A

Attachments:

None